REQUEST FOR QUOTATION
NAKURU COUNTY GOVERNMENT

TO: M/S
P.O. Box

FROM: County Government of Nakuru
Dept. of Land, Housing & Physical Planning
P.O Box 2870-20100 Nakuru
Date: /10/2018

You are invited to submit quotation for a service listed below

Notes:

a) THIS IS NOT AN ORDER. Read the conditions and instructions on reverse before quoting
b) The quotations should be submitted in a plain wax sealed envelope marked Quotation No. NKRCG/LHPP/SC/005/2018/19 the provision of Services for Rainwater Harvesting in Njoro Township Integrated Primary School as per attached BOQs to be addressed to the Chief Officer Land be placed in the quotation/Tender Box located at County HQs next to the reception on or before 10AM, Thursday 10/10/2018
c) Your quotation should indicate final unit price which includes all costs for delivery, discount, duty and requisite taxes.
d) Return the original copy and retain the duplicate for your record and attach relevant documents filled.
e) Attach Copies of registration/incorporation certificate, copy of valid tax compliance certificate, Valid NCA certificate (class 6 & above), current single business permit/license (2018) and duly filled confidential questionnaire

<table>
<thead>
<tr>
<th>CODE NO.</th>
<th>ITEM DESCRIPTION</th>
<th>UNIT</th>
<th>QUANTITY REQUIRED</th>
<th>UNIT PRICE</th>
<th>DAYS TO DELIVERY</th>
<th>BRAND</th>
<th>COUNTRY OF ORIGIN</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Services for Rainwater Harvesting in Njoro Township Integrated Primary School as per attached BOQs</td>
<td>Service</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

FOR OFFICIAL USE ONLY

Opened by: (1)…………………………… Designation……………………… Signature……………………………
(2)…………………………… Designation……………………… Signature……………………………
(3)…………………………… Designation……………………… Signature……………………………

Time……………………………

Sellers signature ………………………… Date……………………………

Page 1 of 6
CONDITIONS

1. The general conditions of contract with the Government of Kenya apply to this transaction. This property submitted constitutes the entire agreement.
2. The offer shall remain firm for 30 days from the closing date unless otherwise stipulated by the seller.
3. The buyer shall not be bound to accept the lowest or any other offer, and reserves the right to accept any offer in part unless the contrary is stipulated by the seller.
4. Samples of offers when required will be provided free, and if not destroyed during test will, upon request, be returned at the seller’s expenses.

INSTRUCTIONS

1. All entries must be typed or written in ink. Mistakes must not be erased but should be crossed out and corrections be made and initiated by the person signing the quotation.
2. Quote on each item separately, and in units as specified.
3. This form must be signed by a competent person and preferably it should be rubber stamped.
4. Each quotation should be submitted separately in a sealed envelope with the quotation Number endorsed on the outside. Descriptive literature offered may be forwarded with the quotation.
5. If you do not wish to quote, please endorse the reason on this form and return it, otherwise your name may be deleted from the buyer’s mailing list for the items listed here on.
MANDATORY CONFIDENTIAL BUSINESS QUESTIONNAIRE

(Must be filled by all applicants who choose to participate in this Tender)

You are requested to give the particular indicated in Part 1 and either Part 2(a), 2(b), or 2(c) whichever applies to your type of business and part 3.

You are advised that it is a serious offence to give false information on this Form.

Name of Applicant(s)...........................................................................................................................

Part 1: General:

1.1: Business Name ..............................................................................................................................

1.2: Certificate of Incorporation/Registration No:..............................................................................

1.3: Location of business premises ......................................................................................................

1.4: Plot No. ...........................................................................................................................................

1.5: Street/Road .....................................................................................................................................

1.6: Postal Address ................................................................................................................................

1.7: Office Tel. No. .................................................................................................................................

1.8: Mobile: ........................................................................................................................................

1.9: Fax No:...........................................................................................................................................

1.10: Email Address............................................................................................................................... 

1.11: Website........................................................................................................................................

1.13: Contact Person (Full Names)....................................................................................................... 

(a) Directors Name and Mobile Nos:.................................................................................................

(b) If not Director, Title....................................................... Power of Attorney (Yes/No) if yes, attach written document.

1.14: Maximum value of business which you can handle at any one time

Kshs. .................................................................................

1.15: Name of your bankers ................................. Branch.....................................................................

Part 2(a) - Sole Proprietor:

2a.1: Your name in full ......................................................... Age .................................
2a.2:  Nationality ...............................  Country of origin ...............................  
                     Citizenship details...............................  

**Party 2(b) - Partnership**

2b.1:  Give details of partners as follows

2b.2:  Name  Nationality  Citizenship Details  Shares
1. ..........................  .......................  ...............................  ..........................  
2. ..........................  .......................  ...............................  ..........................  
3. ..........................  .......................  ...............................  ..........................  
4. ..........................  .......................  ...............................  ..........................  
5. ..........................  .......................  ...............................  ..........................  

**Part 2(c) - Registered Company:**

2c.1:  Private or public .................................................................  
2c.2:  State the nominal and issued capital of the company -

Nominal Kshs.................................................................  
Issued Kshs.................................................................  

2c.3:  Give details of all directors as follows

<table>
<thead>
<tr>
<th>Name</th>
<th>Nationality</th>
<th>Citizenship Details</th>
<th>Shares</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Date.................................................................  Signature of Tenderer ..............................................

If a citizen, indicate under “Citizenship Details” whether by Birth, Naturalization or Registration

**Part 3 - Eligibility Status**

3.1  Are you related to an Employee who works in the Finance or Procurement Departments, or, is a member of the Tender Committee of Nakuru County Government?  
Yes........... No:..........................
3.2: If answer in ‘3.1’ is YES give the relationship:.................................................................

3.3: Does an Employee as in “3.1” above, sit in the Board of Directors or Management of your Organisation Subsidiaries or Joint Ventures?
Yes......... No.......... 

3.4: If answer in ‘3.3’ above is YES give details..............................................................................
..............................................................................................................................................................

3.5: Has your Organisation, Subsidiary Joint Venture or Sub-contractor been involved in the past directly or indirectly with a firm or any of its affiliates that have been engaged by Nakuru County Government to provide consulting services for preparation of design, specifications and other documents to be used for procurement or the goods or services under this invitation? Yes.............. No.................

3.6: If answer in ‘3.5’ above is YES give details..................................................................................
..............................................................................................................................................................

3.7: Are you under a declaration of ineligibility for corrupt and fraudulent practices?
Yes.................. No.................

3.8: If answer in ‘3.7’ above is YES give details..................................................................................
..............................................................................................................................................................

3.9: Have you offered or given anything of value to influence the procurement process?
Yes.................. No.................

3.10: If answer in ‘3.9’ above is YES give details..................................................................................
..............................................................................................................................................................

I DECLARE that the information given on this form is correct to the best of my knowledge and belief.

Date:......................................... Signature of Candidate:.........................................................

If a Kenyan Citizen, indicate under “Citizenship Details” whether by Birth, Naturalization or registration.
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit</th>
<th>Qty</th>
<th>Rate</th>
<th>Amount (Kshs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Procure, deliver to site and fit 150mm half round UPVC gutters well secured with brackets at 900mm intervals</td>
<td>LM</td>
<td>300</td>
<td></td>
<td>90000</td>
</tr>
<tr>
<td>B</td>
<td>Procure, deliver to site and fit 100mm diameter downpipes</td>
<td>LM</td>
<td>198</td>
<td></td>
<td>38172</td>
</tr>
<tr>
<td>C</td>
<td>Extra over for 150mm swan neck</td>
<td>No.</td>
<td>20</td>
<td></td>
<td>400</td>
</tr>
<tr>
<td>D</td>
<td>Extra over for 150mm horse shoes</td>
<td>No.</td>
<td>20</td>
<td></td>
<td>400</td>
</tr>
<tr>
<td>E</td>
<td>Extra over for 150mm diameter outlet</td>
<td>No.</td>
<td>20</td>
<td></td>
<td>400</td>
</tr>
<tr>
<td>F</td>
<td>Extra over for 150mm diameter half round block end</td>
<td>No.</td>
<td>20</td>
<td></td>
<td>400</td>
</tr>
<tr>
<td>G</td>
<td>Excavate 600mm width, 900mm deep for water Piping</td>
<td>CM</td>
<td>105</td>
<td></td>
<td>10500</td>
</tr>
<tr>
<td>H</td>
<td>Procure, deliver to site and fit 225x25mm Fascia board wrot timber</td>
<td>LM</td>
<td>50</td>
<td></td>
<td>1050</td>
</tr>
<tr>
<td>I</td>
<td>Procure, deliver to site and fit a plastic water storage tank of 10,000 liters capacity</td>
<td>No.</td>
<td>1</td>
<td></td>
<td>10000</td>
</tr>
<tr>
<td>J</td>
<td>Excavate 600mm width, 900mm deep foundation</td>
<td>CM</td>
<td>10</td>
<td></td>
<td>1000</td>
</tr>
<tr>
<td>K</td>
<td>50mm thick Blinding for strip foundation</td>
<td>SM</td>
<td>9</td>
<td></td>
<td>90</td>
</tr>
<tr>
<td>L</td>
<td>Erect Masonry wall in 225mm Quarry Stone</td>
<td>SM</td>
<td>30</td>
<td></td>
<td>900</td>
</tr>
<tr>
<td>M</td>
<td>Backfilling, compacting in hardcore</td>
<td>CM</td>
<td>56</td>
<td></td>
<td>5600</td>
</tr>
<tr>
<td>N</td>
<td>150mm suspended slab</td>
<td>SM</td>
<td>28</td>
<td></td>
<td>2800</td>
</tr>
<tr>
<td>O</td>
<td>Excavate 200mm diameter holes, 900mm deep at 3000mm centers</td>
<td>CM</td>
<td>2</td>
<td></td>
<td>4000</td>
</tr>
<tr>
<td>P</td>
<td>Procure, deliver to site and erect 100mm precast concrete posts</td>
<td>LM</td>
<td>21</td>
<td></td>
<td>441</td>
</tr>
<tr>
<td>Q</td>
<td>Fill up the holes in plain concrete 1:3:6 mix</td>
<td>CM</td>
<td>1.5</td>
<td></td>
<td>15</td>
</tr>
<tr>
<td>R</td>
<td>Procure, deliver to site and fix 9G chain link</td>
<td>SM</td>
<td>30</td>
<td></td>
<td>900</td>
</tr>
<tr>
<td>S</td>
<td>Allow a provisional sum of Kenya Shillings Fifty thousand only for supervision</td>
<td>Item</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>T</td>
<td>Allow Kshs. 50,000/- for plumbing works</td>
<td>Item</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Add 16% VAT</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Grand Total</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

In words Kshs...............................................

Contractors' Name
Address
Stamp

Witness Name
Address