



REPUBLIC OF KENYA
COUNTY GOVERNMENT OF NAKURU
NAKURU COUNTY PUBLIC SERVICE BOARD



VACANT POSITIONS IN THE DEPARTMENT OF HEALTH SERVICES -
[VACANCY LIST NO. 02 of 2019]

The Nakuru County Public Service Board invites applications from competent and qualified persons to fill various positions in the Department of Health Services, as per the Constitution of Kenya 2010 Article 235 and the County Governments Act 2012, Section 59.

NURSING OFFICER 1 – FIVE (5) POSITIONS - Vacancy No.02/2019/09

Basic Salary Scale: Ksh.37, 070 – Ksh.49, 950 p.m. **(Job Group ‘K’)**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Bachelor Degree in either Nursing or Midwifery from a recognized institution;
- iii. Have a Registration Certificate issued by the Nursing Council of Kenya;
- iv. Have a valid practicing license from the Nursing Council of Kenya;
and
- v. Have a Certificate in Computer Application from a recognized institution.

Duties and Responsibilities

This will be the entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer.

Duties and responsibilities will entail:

- i. Providing holistic care by carrying out risk identification and assessment of an individual throughout the lifespan

- ii. Performing a comprehensive physical examination within various settings
- iii. Assessing, formulating, planning and implementing evidence-based nursing care for client/patient
- iv. Creating and maintaining a safe nursing care environment for client/patient
- v. Carrying out patient audits to improve client/patient care
- vi. Collaborating and maintaining effective working relationships among interdisciplinary teams to support client/patient and their families
- vii. Carrying out therapeutic communication with the patient/client
- viii. Conducting community health risk assessment and providing outcome based interventions
- ix. Documenting interventions and nursing outcomes
- x. Participating in quality improvement and quality assurance procedures and diagnosing common health conditions; and
- xi. Recommending necessary interventions.

**REGISTERED NURSE III-PSYCHIATRY- SIX (6) POSITIONS - Vacancy
No. 02/2019/10**

Basic Salary Scale: Ksh.24,580 – Ksh.32,760 p.m. **(Job Group ‘H’)**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Diploma in Kenya Registered Psychiatric Nurse or higher Diploma in Kenya Registered Psychiatric Nurse
- iii. Have a valid Registration Certificate from the Nursing Council of Kenya
- iv. Have a valid practicing license from Nursing Council of Kenya and

- v. Have a Certificate in computer application from a recognized institution.

Duties and Responsibilities

This is the entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities at this level will entail:

- i. Diagnose and treat common acute psychiatric problems, illness, and crises
- ii. Psychopharmacologic management in collaboration with psychiatrist
- iii. Provide individual, group, and family psychotherapy
- iv. Care for and counsel clients with common identified chronic psychiatric conditions
- v. Coordinate and integrate multidisciplinary services for clients with complex psychiatric problems
- vi. Monitor common health care problems and refer for specialized medical treatment as needed
- vii. Provide comprehensive family psychiatric-mental health education
- viii. Work with clients and their families in anticipation of developmental milestones, life cycle events
- ix. Perform or recommend age-appropriate screening procedures
- x. Promote wellness oriented self-care
- xi. Advocate for family psychiatric-mental health clients and their families
- xii. Liaise with the social worker on follow up patients and relatives for continued care after discharge
- xiii. Perform other duties of a general nurse for the patients.
- xiv. Maintain patients' records.

REGISTERED NURSE III - 120 POSITIONS - Vacancy No. 02/2019/11

Basic Salary Scale: Ksh.24,580 – Ksh.32,760 p.m. **(Job Group 'H')**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be Kenyan Citizen
- ii. Have a Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution
- iii. Have a Registration Certificate from the Nursing Council of Kenya
- iv. Have a valid practicing license from Nursing Council of Kenya
- v. Have a Certificate in computer application from a recognized institution.

Duties and Responsibilities

This will be the entry and training grade into this cadre. An officer at this level will work under the guidance of a senior officer.

Duties and responsibilities at this level will entail:

- i. Assessing, planning, implementing nursing interventions and evaluating patient's outcomes
- ii. Providing appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), immunization, PMTCT, ante-natal care and delivery, providing health education and counselling to patients/clients and community on identified health needs; Referring patients and clients appropriately
- iii. Facilitating patients' admission and initiating discharge plans
- iv. Maintaining records on patients/clients health condition and care
- v. Ensuring a tidy and safe clinical environment
- vi. Collecting and compiling data.

MEDICAL LABORATORY TECHNOLOGIST III- 14 POSITIONS -

Vacancy No. 02/2019/12

Basic Salary Scale: Ksh. 24,580 – Ksh.32,760 p.m **(Job Group 'H')**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Kenya Certificate of Secondary Education with a mean grade of C or equivalent, and in addition a minimum grade of C in the following:
 - a. Mathematics or Physics
 - b. Biology/Biological Sciences
 - c. Chemistry/Physical Sciences
 - d. English or Kiswahili
- iii. Have a Diploma in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board
- iv. Have a Registration Certificate issued by the Kenya Medical Laboratory Technicians and Technologists Board
- v. Have a valid practicing license from Kenya Medical Laboratory Technicians and Technologists Board
- vi. Have a Certificate in Computer application from a recognized institution.

Duties and Responsibilities

This is the entry and training grade for Diploma holders. An officer at this level will work under the supervision and guidance of a senior and experience officer:

- i. Decontaminating working benches,
- ii. Receiving and scrutinizing laboratory requisition forms and specimens,
- iii. Preparing clients for collection of specimens,
- iv. Receiving, collecting ,labelling and registering of specimens,
- v. Disaggregating specimens for processing and analyses,
- vi. Preparing reagents and examining specimens,
- vii. Writing and recording of results;
- viii. Dispatching the results for use in clinical management;

- ix. Preparing stains, performing blood grouping, issuing blood and blood products to peripheral health facilities ;
- x. Storing blood products according to their requirement.

RADIOGRAPHER III – FOURTEEN (14) POSITIONS - Vacancy No.

02/2019/13

Basic Salary Scale: Ksh.24,580 – Ksh.32,760 p.m. **(Job Group ‘H’)**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Kenya Certificate of Secondary Education (KCSE) mean grade C (plain)with grade C (plain) in English/Kiswahili, Biology/Biological Sciences or Physics/Physical Sciences and C- in Mathematics; and
- iii. Have a Diploma in any of the following: Diagnostic Radiography/Medical Imaging Sciences, Ultrasound, Computerized Tomography, Magnetic Resonance Imaging, Mammography, Nuclear Medicine, Radiation Therapy and Digital Medical imaging equipment or its equivalent from a recognized Institution
- iv. Have a Certificate of registration from the Society of Radiographers Kenya
- v. Have a Current certificate of practice from Radiation Protection Board
- vi. Have a Certificate in any computer application from a recognized institution.

Duties and Responsibilities

This will be the entry and training grade for Radiographers cadre. An officer at this level will work under the supervision and guidance of an experienced officer.

Specific duties will include:

- i. Providing radiographic services to the patients
- ii. Processing, verifying and maintaining information relating to patients
- iii. Ordering and maintaining records of radiographic and Photographic supplies.

REGISTERED CLINICAL OFFICER I - ANEASTHETIST- EIGHT (8)
POSITIONS Vacancy No. 02/2019/14

Basic Salary Scale: Ksh.37,070 – Ksh.49,950 p.m. **(Job Group ‘K’)**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Higher Diploma in Clinical Medicine and Surgery- Anaesthesia from a recognized institution
- iii. Have a Certificate of registration from the Clinical Officers Council
- iv. Have Minimum experience of 2 years
- v. BLS/ACLS certificate is an added advantage
- vi. Have a Certificate in computer application from a recognized institution.

Duties and Responsibilities

This will be the entry and training grade into this cadre. An officer at this level will work under the guidance of a senior officer.

Duties and responsibilities at this level will entail:

- i. Pre-operative preparations of patients for surgery
- ii. Intra operative management of patients during surgery
- iii. Post-operative management after surgery for all patients
- iv. Review patients requiring ICU admission
- v. Participate in management of all patients in ICU
- vi. Mentor and train students and other staffs in the hospital
- vii. Conduct CMEs and staff training in the hospital.

REGISTERED CLINICAL OFFICER - ONCOLOGIST- TWO (2)

POSITIONS - Vacancy No. 02/2019/15

Basic Salary Scale: Ksh.37,070 – Ksh.49,950 p.m. **(Job Group ‘K’)**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Higher Diploma in Clinical Medicine and Surgery-Oncology from a recognized institution
- iii. Have a Registration certificate from the Clinical Officers Council
- iv. Have a Practicing license from the Clinical Officers Council
- v. Have Minimum experience of 2 years
- vi. Have a Certificate in computer application from a recognized institution.

Duties and Responsibilities

- i. Screening and diagnosing patients with cancer
- ii. Working under an Oncologist in managing patients with cancer in outpatient and inpatient of a health facility
- iii. Follow ups for patients with cancer.

REGISTERED CLINICAL OFFICER III - 22 POSITIONS - Vacancy No.

02/2019/16

Basic Salary Scale: Ksh. 24,580 – Ksh.32,760 p.m. **(Job Group ‘H’)**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution
- iii. Have a Certificate of registration from the Clinical Officers Council

- iv. Have a Certificate in computer application from a recognized institution.
- v. Have a valid practicing license from Clinical Officers Council.

Duties and Responsibilities

This will be the entry and training grade into this cadre. An officer at this level will work under the guidance of a senior officer.

Duties and responsibilities at this level will entail:

- i. Taking history, examining, diagnosing and treating patients' common ailments at an outpatient or inpatient health facility
- ii. Implementing community health care activities in liaison with other health workers
- iii. Guiding and counselling patients, clients and staff on health issues
- iv. Sensitizing patients and clients on preventive and promotive health
- v. Carrying out minor surgical procedures as per training and skill
- vi. Collecting and compiling clinical data
- vii. Referring patients and clients to appropriate health facilities.

NUTRITIONIST AND DIETETICS TECHNOLOGIST III - THREE (3) POSITIONS - Vacancy No. 02/2019/17

Basic Salary Scale: Ksh.24,580 – Ksh.32,760 p.m. **(Job Group 'H')**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Diploma in Community Nutrition, Clinical Nutrition or Nutrition and Dietetics from a recognized institution
- iii. Have a valid practicing license from Kenya Nutritionist and Dieticians Institute
- iv. Have a Registration certificate from the Council of the Institute of Nutritionist and Dieticians (CIND)
- v. Have a Certificate in any computer application from a recognized institution.

Duties and Responsibilities

Duties and responsibilities at this level will include:

- i. Implementation of nutrition intervention programmes
- ii. Providing nutrition services in health care facilities
- iii. Conducting nutrition assessment, nutrition screening and referring cases to various existing programs
- iv. Collecting and compiling nutrition data
- v. Providing nutrition health education and demonstrations
- vi. Counselling of patients with specific nutritional needs
- vii. Monitoring preparation of therapeutic feeds
- viii. Implementing outpatients and inpatients supplementary and therapeutic feeding programs
- ix. Promoting maternal, infant and young children feeding programs and providing micronutrients supplementation.

NUTRITION AND DIETETICS OFFICERS - FIVE (5) POSITIONS -

Vacancy No. 02/2019/18

Basic Salary Scale: Ksh.37,070 – Ksh.49,950 p.m. **(Job Group 'K')**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must have;

- i. Be a Kenyan Citizen
- ii. Have a Bachelors Degree in Food, Nutrition and Dietetics, Dietetics /Clinical Nutrition or Food Science and Nutrition from a recognized institution
- iii. Have a practicing license from Kenya Nutritionist and Dietician Institute
- iv. Have a Registration Certificate issued by the Council Institute of Nutritionist and Dieticians
- v. Have a Certificate in computer application from a recognized institution.

Duties and Responsibilities

- i. Preparing and implementing therapeutic diets for outpatients and inpatients
- ii. Implementing the nutrition care process including nutrition assessment, counselling and support in patient management in health care facilities
- iii. Formulating and implementing nutrition interventions and evaluating outcomes.
- iv. Disseminating nutrition behaviour change information at health facility and community level
- v. Collecting and compiling nutrition and dietetic data

PHYSIOTHERAPIST – FIVE (5) POSITIONS - Vacancy No. 02/2019/19

Basic Salary Scale: Ksh. 24,580 – Ksh.32,760 p.m. **(Job Group ‘H’)**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Diploma in Physiotherapy from a recognized training institution
- iii. Have a Certificate of registration from the Physiotherapy Council of Kenya (PCK)
- iv. Have a Current Certificate of Practice from Physiotherapy Council of Kenya
- v. Have a Certificate in computer application.

Duties and Responsibilities

This will be the entry and training grade into this cadre. An officer at this level will work under the guidance of a senior officer.

- i. Providing physiotherapy services to inpatients and outpatients at an outpatient unit/ward/health institution

- ii. Assessing patient needs including rehabilitation
- iii. Verifying and maintaining information and records relating to patients' screening, assessing and providing therapeutic exercises, manual therapy, electrotherapy and hydrotherapy as per the patients/clients formulated treatment plan
- iv. Collecting data for operational research
- v. Sensitizing the community on physiotherapy issues
- vi. Preparing periodic reports.

ASSISTANT OCCUPATIONAL THERAPIST III – FOUR (4) POSITIONS -

Vacancy No. 02/2019/20

Basic Salary Scale: Ksh. 24,580 – Ksh.32,760 p.m **(Job Group 'H')**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Diploma in Occupational Therapy from a recognized institution
- iii. Have a Certificate of registration from Kenya Occupation Therapy Association of Kenya (KOTA)
- iv. Have a Certificate in computer application.

Duties and Responsibilities

This will be the entry and training grade into occupational therapist cadre. An officer at this level will work under the guidance of a senior officer. Specific duties and responsibilities will involve:

- i. Assessing and formulating patients treatment plan
- ii. Maintaining records and data relating to patients
- iii. Collecting data for operational research
- iv. Sensitizing the community on occupational therapy issues
- v. Preparing periodic reports.

PHARMACEUTICAL TECHNOLOGIST III - TEN (10) POSITIONS -

Vacancy No. 02/2019/21

Basic Salary Scale: Ksh.24,580 – Ksh.32,760 p.m. **(Job Group ‘H’)**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Diploma from a recognized institution in either Pharmacy or Pharmaceutical Technology or equivalent qualification approved by the Pharmacy and Poisons Board
- iii. Have a Certificate of enrolment as a Pharmaceutical Technologist awarded by Pharmacy and Poisons Board (PPB)
- iv. Have a Certificate in computer application from a recognized institution
- v. Have a valid practicing license from Pharmacy and Licensing Board.

Duties and Responsibilities

This will be the entry and training grade into this cadre. An officer at this level will work under the guidance of a senior officer.

Specific duties and responsibilities will involve:

- i. Receiving, interpreting and processing prescription
- ii. Recording prescriptions in a pharmacy unit
- iii. Pre-packing, repacking and writing instructions on labels
- iv. Counselling patients on usage of drugs in a pharmacy unit
- v. Maintaining drug registers/books and
- vi. Stocking of drugs and medicinal devices on monthly basis.

ASSISTANT HEALTH RECORDS AND INFORMATION MANAGEMENT

OFFICER III - FIVE (5) POSITIONS Vacancy No. 02/2019/22

Basic Salary Scale: Ksh.24,580 – Ksh.32,760 p.m. **(Job Group ‘H’)**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Diploma in Health Records and Information Management from a recognized institution
- iii. Have a Certificate in computer application from a recognized institution
- iv. Have a Registration Certificate from the Association of Medical Records.

Duties and Responsibilities

This will be the entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer.

Duties and responsibilities at this level will entail;

- i. Receiving and documenting patients at hospital reception
- ii. Registering and booking appointment for patients to clinics and consultants
- iii. Storing and retrieving medical records documents
- iv. Preparing clinics; updating bed bureau
- v. Editing of patient case records
- vi. Gathering data from different sources
- vii. Capturing data from service points
- viii. Maintaining record safety and confidentiality
- ix. Storing and retrieving medical records
- x. Balancing daily bed returns
- xi. Creating and maintaining master index
- xii. Updating patient master index
- xiii. Directing patients to relevant clinics
- xiv. Scheduling of patients to the consultants and speciality clinics
- xv. Assigning codes to diseases and surgical procedures according to the International Classification of Diseases and Procedures in Medicine
- xvi. Preparing Health records and reports.

ORTHOPAEDIC TECHNOLOGIST III - FIVE (5) POSITIONS - Vacancy

No. 02/2019/23

Basic Salary Scale: Ksh. 24,580 – Ksh.32,760 p.m. **(Job Group ‘H’)**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Kenya Certificate of Secondary Education-KCSE grade C or above or its equivalent with credit passes in relevant subjects
- iii. Have a Diploma in Orthopaedic Technology or equivalent approved qualification from a recognized institution
- iv. Have a membership certificate from national professional association.
- v. Have a Certificate in computer application.

Duties and Responsibilities

This is the entry grade into the Orthopaedic Technologist cadre. Work at this level is of limited scope and complexity and is carried out under the supervision of a more senior officer.

Duties and responsibilities involve Orthopaedic Technology services which entails:

- i. Provision of supportive services in Orthopaedic which entails preparation and fitting of appliances that are required in Orthopaedic in health institutions
- ii. In addition the officer is expected to assess patient’s needs, verify and maintain information relating to patients, order and maintain record of supplies as well as guiding, supervising and counselling of staff working under him.

PUBLIC HEALTH ASSISTANT III – FIVE (5) - Vacancy No. 02/2019/24

Basic Salary Scale: Ksh.21,500 – Ksh.28,970 p.m. **(Job Group ‘G’)**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Certificate in Environmental Health Science or Public Health Technology from a recognized institution
- iii. Have a Certificate in Computer Application from a recognized institution
- iv. Have a valid registration certificate from the Public Officer and Technician Council (PHOTC).

Duties and Responsibilities

This will be the entry and on-the-job training grade for this cadre. An officer at this level will provide Environmental Health Extension services where specific duties and responsibilities will include:

- i. Mobilizing, sensitizing and advising communities on matters related to environmental health
- ii. Referring health cases to relevant health facilities
- iii. Identifying environmental health issues at household level
- iv. Organizing community health days to advise on common public health issues
- v. Collecting and maintaining up to date records of services rendered.

ASSISTANT PUBLIC HEALTH OFFICER III – TEN (10) POSITIONS -

Vacancy No. 02/2019/25

Basic Salary Scale: Ksh. 24,580 – Ksh.32,760 p.m. **(Job Group ‘H’)**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen

- ii. Have a Diploma in either Environmental Health Science or Public Health Inspection from a recognized institution
- iii. Have a valid registration certificate from a Public Health Officer and Technician Council (PHOTC)
- iv. Have a Certificate in Computer application from a recognized institution.

Duties and Responsibilities

This will be the entry and training grade for this cadre. An officer at this level will provide Environmental Health Extension services in the area of deployment, where specific duties and responsibilities will include:

- i. Mobilizing, sensitizing and advising communities on matters related to environmental health; referring health cases to relevant health facilities
- ii. Carrying out immunization
- iii. Identifying environmental health issues at community level
- iv. Organizing community health days to advise communities on common public health issues
- v. Collecting and maintaining up to date records of services rendered
- vi. Assessing health needs of the community
- vii. Implementing vector, vermin and rodent control measures
- viii. Implementing integrated mosquito control strategies.

COMMUNITY ORAL HEALTH OFFICER (COHO) III - FIVE (5)

POSITIONS - Vacancy No. 02/2019/26

Basic Salary Scale: Ksh. 24,580 – Ksh.32,760 p.m. **(Job Group 'H')**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

The following are the recognized qualifications for the purposes of this Scheme of Service:-

- i. Be a Kenyan Citizen

- ii. Have Kenya Certificate of Secondary Education KCSE mean grade C plain with grade C plain in English/Kiswahili and Biology/Biological Sciences and grade C- minus in either Chemistry, Physics/Physical Sciences, Mathematics or General Sciences.
- iii. Have a Diploma in Community Oral Health from Kenya Medical Training College or its equivalent from a recognized institution.
- iv. Have a Certificate in computer application.

Duties and Responsibilities

This will be the entry and training grade for this Cadre. Specific duties will include:

- i. Participating in oral health demonstrations, exhibitions and giving lectures to communities and schools
- ii. Collecting data for fluoride testing in water samples, analyzing and interpreting results and advising the relevant authorities accordingly
- iii. Other duties include diagnosis and treatment of common dental conditions, temporary and permanent dental restorations, reducing simple fractures of jaws.

ORTHOPAEDIC TRAUMA TECHNOLOGIST III -FIVE (5) POSITIONS -

Vacancy No. 02/2019/27

Basic Salary Scale: Ksh.24,580 – Ksh.32,760 p.m. **(Job Group ‘H’)**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Diploma in Orthopaedic Plaster Technology from a recognized institution

- iii. Have a Certificate in computer application from a recognized institution.

Duties and Responsibilities

This is the entry grade into this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities at this level will entail:

- i. Manipulating and reducing fractures and dislocations
- ii. Fixing and removing casts, bandages and tractions to and from patients
- iii. Correcting Congenital Talipes Quinos-Varus (C.T.E.V.)
- iv. Counselling patients/clients on issues regarding Orthopaedic Trauma
- v. Cleaning and treating simple wounds resulting from Orthopaedic Trauma
- vi. Documenting Orthopaedic and Trauma case
- vii. Assessing and referring patients with musculoskeletal conditions.

PARAMEDICS NURSES – FIVE (5) POSITIONS - Vacancy No.

02/2019/28

Basic Salary Scale: Ksh. 21,500 – Ksh.28,970 p.m **(Job Group ‘G’)**

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Certificate in any of the following disciplines: Kenya Enrolled Nurse, Kenya Enrolled Community Health Nurse, Kenya Enrolled Midwife, Kenya Enrolled Psychiatric Nurse or Enrolled Nurse/Midwife from a recognized training institution
- iii. Have an Enrolment Certificate issued by the Nursing Council of Kenya
- iv. Have a valid practicing license from Nursing Council of Kenya

- v. Have a Certificate in computer application from a recognized institution
- vi. Have a Certificate in BLS, ACLS, ATLS
- vii. Have Experience in critical care nursing/ICU/HDU, Accident and Emergency Nursing
- viii. Additional qualification in ambulance operations is an added advantage
- ix. A Minimum 3 years driving license with a clean record is an added advantage.

Duties and Responsibilities

Responsible for Emergency Evacuation and care of patients while on transit from one facility to the other and from accident or incident scenes and other emergency situations as need may be.

PARAMEDIC - EMERGENCY MEDICAL DISPATCHER / EMERGENCY MEDICAL TECHNICIAN/NURSE – FIVE (5) POSITIONS - Vacancy No. 02/2019/29

Basic Salary Scale: Ksh. 21,500 – Ksh.28,970 p.m (Job Group 'G')

Allowances as per the SRC circulars attached to the position.

Terms of service: Three (3) years renewable contract subject to satisfactory performance.

For appointment to this position a candidate must;

- i. Be a Kenyan Citizen
- ii. Have a Certificate in any of the following disciplines: Kenya Enrolled Nurse, Kenya Enrolled Community Health Nurse, Kenya Enrolled Midwife, Kenya Enrolled Psychiatric Nurse or Enrolled Nurse/Midwife from a recognized training institution
- iii. Have an Enrolment Certificate issued by the Nursing Council of Kenya
- iv. Have a valid practicing license from Nursing Council of Kenya
- v. Have a Certificate in computer application from a recognized institution

- vi. Have a Licensed Emergency Medical Technician by Kenya Council of Emergency Medical Technicians
- vii. Have a BLS/ACLS Valid Certificates
- viii. Have Computer application from a recognized institution
- ix. At least 3 years working experience in ambulance operations and or dispatch centre
- x. Any other medical qualifications will be an added advantage.

Duties and Responsibilities

This is the entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities at this level will entail:

- i. Responsible for receiving and prioritizing emergency and non-emergency calls from the public and facilities
- ii. Responsible for receiving direct and coordinate emergency calls effectively and make responsible decisions that ensure lives are saved within the shortest time possible
- iii. Responsible for effective two –way communication, via radio and telephone and very good verbal command.
- iv. Responsible for allocation of ambulance personnel and ambulances to emergency calls and events appropriately
- v. Responsible for ensuring comprehensive data entry for easy follow up and data mining
- vi. May be deployed alongside other paramedics in rescue and evacuation.

How to Apply

Each application should be accompanied by a detailed and relevant Curriculum Vitae and photocopies of relevant Academic and Professional Certificates, National Identity Card or Passport, Testimonials and other relevant documents.

All applications should be submitted in a sealed envelope with the **VACANCY NUMBER AND THE POSITION APPLIED FOR CLEARLY INDICATED AND MARKED ON THE LEFT SIDE OF THE ENVELOPE** and addressed to:

THE SECRETARY
NAKURU COUNTY PUBLIC SERVICE BOARD
P. O BOX 2870-00200,
NAKURU

Applications can be submitted either through post or hand delivered to our offices at the Provincial **Public Works Building, off the Nakuru - Kabarak Road along prisons road – Nakuru**. All applications should be submitted on or before **15th January, 2020**

County Government of Nakuru is an equal opportunity employer. Youth, Women and Persons Living with Disabilities, Marginalised and Minority communities are encouraged to apply. **Canvassing in any form will lead to automatic disqualification.**

Only shortlisted candidates will be contacted. The shortlisted candidates will be required to provide copies of clearance certificates from the following institutions as per the requirements of Chapter Six of the Constitution of Kenya 2010.

1. Directorate of Criminal Investigations Department (CID)
2. Higher Education Loans Board (HELB) for graduates only
3. Kenya Revenue Authority (KRA)
4. Ethics and Anti-Corruption Commission (EACC)
5. Approved Credit Reference Bureau-CRB

Note: Holders of degrees from Foreign Universities will require clearance from the Commission for University Education.