



REPUBLIC OF KENYA
COUNTY GOVERNMENT OF NAKURU
NAKURU COUNTY PUBLIC SERVICE BOARD
P.O Box 2870-20100



Email: countypublicserviceboard@nakuru.go.ke

Nakuru County Public Service Board invites applications from competent and qualified persons to fill various positions in the County Government of Nakuru Public service, as per Article 235 of the Constitution of Kenya, 2010 and Section 59 of the County Governments Act, 2012.

VACANT POSITIONS IN THE DEPARTMENT OF EDUCATION, ICT & e-GOVERNMENT - [VACANCY NO. 05/2022]

ECDE TEACHER II – THREE HUNDRED (300) POSITIONS - VACANCY NO. 05/2022/01

Basic Salary Scale: **Ksh. 22,270 – Ksh. 30,020** p.m. **(Job Group ‘G’)**

Allowances as per the SRC circulars attached to the position

Terms of service: Permanent and Pensionable

For appointment to this position a candidate must;

- i. Be a Kenyan citizen;
- ii. Have Kenya Certificate of Secondary Education (KCSE) minimum grade D+ (Plus) or KCE division IV at ‘O’ Level;
- iii. Have a Certificate in Early Childhood Development Education offered by KNEC/Ministry of Education or its approved equivalent. (*Teachers who have served for a minimum period of three years in public ECDE centres in the County and are in possession of KSCE grade D-(minus) and a Certificate in ECDE from the Ministry of Education or KNEC are eligible*);
- iv. Be Registered by Teachers Service Commission;

- v. Be proficient in Computer Applications;
- vi. Have a certificate of Good Conduct.

Duties and Responsibilities

Duties and responsibilities at this level will entail;

- i. Class teaching;
- ii. Role modelling, guidance and counselling, mentoring and motivation of the learners;
- iii. Preparing reports;
- iv. Ensuring the safety and security of the learners;
- v. Assist in designing, organizing and facilitating play/learning activities for learners;
- vi. Assist in organizing and facilitating play/learning activities for the learners;
- vii. Caring and nurturing spiritual, moral, social, mental, physical, aesthetic and emotional growth of the learners (holistic development);
- viii. Managing ECDE classes and keeping professional and administrative records (schemes of work, lesson plans, daily programme of activities, attendance registers etc.) and ensuring learners’ safety and security; and
- ix. Preparing and developing play/learning materials.

LIST OF AVAILABLE VACANCIES

S/NO.	SUB COUNTY	WARD	NUMBER OF VACANCIES
1	KURESOI SOUTH	AMALO	4
		KERINGET	5
		TINET	9
		KIPTAGICH	5
2	NAKURU EAST	FLAMINGO	4
		NAKURU EAST	5
		MENENGAI	5
		KIVUMBINI	4
		BIASHARA	6

3	BAHATI	BAHATI	4
		KIAMAINA	7
		KABATINI	3
		LANET UMOJA	3
		DUNDORI	4
4	NAKURU WEST	LONDON	7
		RHONDA	3
		KAPTEMBWO	5
		KAPKURES	3
		BARUT	3
		SHABAB	6
5	NJORO	MAUCHE	5
		MAU NAROK	8
		NESSUIT	3
		KIHINGO	7
		LARE	6
		NJORO	5
6	NAIVASHA	MAAI MAHIU	5
		NAIVASHA EAST	3
		HELLS GATE	4
		OLKARIA	5
		LAKEVIEW	4
		VIWANDANI	4
		BIASHARA	4
		MAIELA	5
7	MOLO	TURI	6
		MARIOSHONI	5
		ELBURGON	5
		MOLO	5
8	SUBUKIA	KABAZI	6
		SUBUKIA	5
		WASEGES	5
9	KURESOI NORTH	KIPTORORO	9
		SIRIKWA	7
		KAMARA	8
		NYOTA	8
10	GILGIL	ELEMENTAITA	7
		EBURRU MBARUK	7
		GILGIL	6
		MURINDAT	5
		MALEWA WEST	4
11	RONGAI	VISOI	6

	MOSOP	4
	MENENGAI WEST	6
	SOIN	4
	SOLAI	4
	CENTRES OF EXCELLENCE	15
	TOTAL	300

**INSTRUCTOR III – FIFTY ONE (51) POSITIONS - VACANCY NO.
05/2022/02**

Basic Salary Scale: **Kshs. 25,470 – Ksh. 33,950** p.m. **(Job Group ‘H’)**

Allowances as per the SRC circulars attached to the position.

Terms of service: Permanent and Pensionable

The available positions are in the various area of training as indicated below,

AREA OF TRAINING/ SPECIALISATION	VACANCIES
Motor Vehicle Mechanics	15
Electrical & Electronics	8
Hair Dressing and Beauty Therapy	5
Fashion and Design	5
Carpentry & Joinery	5
Metal Processing & Fabrication	8
ICT	5
Total	51

For appointment to this position a candidate must;

- i. Be a Kenyan citizen;
- ii. Have KCSE mean grade C plain and Diploma in any of the following disciplines: Motor Vehicle Mechanics, Electrical & Electronics, Hair Dressing and Beauty Therapy, Fashion and Design, Carpentry & Joinery, Metal Processing & Fabrication and Computer Studies/Science/

Information and Communication Technology from a recognized institution

OR

Have KCSE 'D-' and Craft or Trade Test Grade I certificate in any of the following disciplines: Motor Vehicle Mechanics, Electrical & Electronics, Hair Dressing and Beauty Therapy, Fashion and Design, Carpentry & Joinery, Metal Processing & Fabrication and Computer Studies/Science/Information and Communication Technology from a recognized institution.

- iii. Have an Instructors' course (**MANDATORY**); and
- iv. Be proficient in Computer Applications;

Duties and Responsibilities

This is the entry and training grade for the Vocational Training Instructors with diploma qualifications. An Instructor at this level will work under the guidance of a senior Instructor.

Duties and responsibilities at this level will entail;

- i. Theoretical and practical instruction in the area of specialization
- ii. Preparing and maintaining schemes of work, lesson plans, lesson notes, trainee records, training and learning materials
- iii. Carrying out trainee assessments, administering examinations and preparing progress reports
- iv. Ensuring proper care and maintenance of tools and equipment
- v. Conducting co-curricular activities and maintaining trainees' discipline
- vi. Other duties assigned by the head of the institution.

**VACANT POSITIONS IN THE DEPARTMENT OF PUBLIC SERVICE
TRAINING AND DEVOLUTION - [VACANCY NO. 06/2022]**

**SECURITY WARDEN III – ONE HUNDRED AND EIGHTY NINE (189)
POSITIONS – VACANCY NO. 06/2022/01**

RE-ADVERTISEMENT

Basic Salary Scale: **Ksh 14,610 – Ksh 16,250** p.m (Job Group ‘D’)

Allowances as per the SRC circulars

Terms of Service: Permanent and Pensionable

For appointment to this position a candidate;

- i. Must have a Kenya Certificate of Secondary Education with a minimum grade of D plain or its equivalent qualifications;
- ii. Be between 20 to 35 years of age;
- iii. Be physically, medically and mentally fit;
- iv. Be in possession of a valid Certificate of Good Conduct issued by Directorate of Criminal Investigation (DCI); and
- v. Having undergone paramilitary training at Kenya National Youth Service will be an added advantage.

Duties and Responsibilities

Before deployment, direct entrants will undergo three (3) months initial training as Security Warden III and on successful completion of their training their duties and responsibilities will involve:

- i. Patrol and guard access points;
- ii. Detention of unauthorized persons and vehicles from entering premises and /or protected areas; and

- iii. Control crowds, collect information and report on matters of security interest.

Note: Those who had applied during the earlier advert [VACANCY NO. 01/2021/02] need not re-apply.

HOW TO APPLY

Interested and qualified candidates are required to make applications by downloading and completing an **Employment Application Form** from County Government of Nakuru website www.nakuru.go.ke

A duly filled employment application form and copies of **National ID, KCSE, CERTIFICATE/DIPLOMA** as applicable should be sent through the **POST OFFICE** or **COURIER SERVICES** in a sealed envelope on or **before 21st March, 2022 (No hand delivered applications will be accepted).**

Clearly indicate the vacancy number and position applied for, on top of the envelope and address to;

The Secretary
Nakuru County Public Service Board
Public Works Building- Prisons Road
P.O Box 2870-20100
NAKURU

County Government of Nakuru is an equal opportunity employer. **Youth, Women and Persons Living with Disabilities, Marginalized and Minority** communities are encouraged to apply.

Only shortlisted candidates will be contacted. Canvassing in any form will lead to automatic disqualification.

Please be informed that Nakuru County Public Service Board **DOES NOT USE AGENTS** nor **CHARGE ANY FEE** for its services. **Candidates are advised to be cautious of fraudsters who call asking for money in regards to these vacancies. Report any such calls to your nearest police station and please do not give any form of bribe!!!**

Communication from County Public Service Board SHALL be through official cellphone number - 0796848192 and the address above; -