

REPUBLIC OF KENYA
COUNTY GOVERNMENT OF NAKURU
MUNICIPALITY OF GILGIL



Telephone: (051) 2214142

E-Mail: gilgilmunicipalboard@nakuru.go.ke

Fb: nakuru county government-official

P.O. Box 2870-20100

Nakuru

www.nakuru.go.ke

INTEGRATED ANNUAL CALENDAR OF ACTIVITIES FOR FY 2024/25

S/NO	TIMELINE	ACTIVITY/EVENT	ACTORS
1.	1 st August 2024	Staff Meeting	Municipal staff
2.	2 nd August 2024	Committee Meetings	Committee Chairpersons and Admins
3.	2 nd September 2024	Staff meeting	Municipal Staff
4.	13 th September 2024	Full Board Meeting	Board Chair and Board Secretary, Admin Board Affairs
5.	23 rd -27 th September, 2024	Capacity Building Workshop	Staff Members
6.	1 st October 2024	Staff meeting	Municipal staff
7.	7 th October -9 th October	Public Engagement Forum	ALL
8.	10 th October 2024	Municipal Clean Up & tree Planting	ALL
9.	14 th -18 th October, 2024	Capacity Building	Board Members
10.	1 st November, 2024	Staff Meeting	Municipal staff
11.	27 th November, 2024	Committee Meetings	Committee Chairpersons and Admins
12.	5 th December, 2024	Staff meeting	Municipal staff
13.	10 th December-13th December, 2024	Capacity/ Team Building	Board Members and Staff
14.	20th December, 2024	Full Board meeting	Board Chair and Board Secretary, Admin Board Affairs
15.	23 rd December, 2024	Christmas Tree lighting	All
16.	6 th January, 2025	Staff Meeting	ALL
17.	13 th February, 2025	Committee Meetings	Committee Chairpersons and Admins
18.	27 th February, 2025	Full Board Meeting	Board Chair and Board Secretary, Admin Board Affairs
19.	4 th March, 2025	Staff Meeting	ALL
20.	18 th -21 st March, 2025	Capacity Building Workshop	Staff Members
21.	1 st April 2025	Staff meeting	Municipal staff

22.	11 th April,2025	Site Inspections	Mun. Project Coordinating Team	
23.	9 th -11 th April, 2025	Public Engagement Forum	ALL	
24.	17 th April, 2025	Municipal Clean Up & tree Planting	ALL	
25.	22 nd -25 th April, 2025	Capacity Building	Board Members	
26.	5 th May, 2025	Staff Meeting	Municipal staff	
27.	9 th May, 2025	Project Inspection	Mun. Project Coordinating Team	
28.	15 th May, 2025	Committee Meetings	Committee Chairpersons and Admins	
29.	30 th May, 2025	Project Inspection	Mun. Project Coordinating Team	
30.	3 rd June, 2025	Staff meeting	Municipal staff	
31.	16 th -20 th June, 2025	Retreat	Board Members and Staff	
32.	27 th June, 2025	Full Board Meeting	Board Chair and Board Secretary, Admin Board Affairs	

FULL BOARD & BOARD COMMITTEES MEETINGS FOR FY 2023/24

DATE	PERIOD	TYPE OF MEETING	VENUE	TIME
2 nd August, 2024	Q1	Committee Meeting		10:00AM
13 th September, 2024	Q1	Full Board meeting		10:00 AM
27 th November, 2024	Q2	Committee meeting		
20 th December, 2024	Q2	Full Board meeting		10:00 AM
13 th February, 2025	Q3	Committee Meetings		10:00 AM
				10:00 AM
27 th February, 2025	Q3	Full Board meeting		10:00 AM
15 st May, 2025	Q4	Committee Meetings		10:00 AM
				10:00 AM
27 th June, 2025	Q4	full Board Meeting		10:00 AM

COMMITTEE MEETINGS FOR FY 2023/2023

DATE	PERIOD	COMMITTEE	TIME	VENUE
2 nd August, 2024	Q1	<ul style="list-style-type: none"> Finance & Administration Committee Urban Planning, and Infrastructure Development 	10:00 AM	Gilgil Municipal Board Room
27 th November, 2024	Q2	<ul style="list-style-type: none"> Audit, Risk and Compliance Environment, and Social Services Committee 	10:00 AM	Gilgil Municipal Board Room
13 th February, 2025	Q3	<ul style="list-style-type: none"> Environment, and Social Services Committee Urban Planning, and Infrastructure Development 	10:00 AM	Gilgil Municipal Board Room
15 th May, 2024	Q4	<ol style="list-style-type: none"> Audit, Risk and Compliance Committee Finance and Administration committee 	10:00 AM	Gilgil Municipal Board Room

