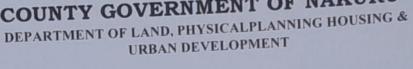


COUNTY GOVERNMENT OF NAKURU





ATTENDANCE SHEET

MEETING: MEETING TO DELIBERATE ON TRANSFER OF FUNCTIONS TO URBAN

BOARDS

DATE:

10TH JULY, 2023

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S/NO	NAME	DESIGNATION	CONTACT	SIGNATURE
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COUNTY GOVERNMENT OF NAKURU DEPARTMENT OF LANDS, PHYSICAL PLANNING, HOUSING &

URBAN DEVELOPMENT



Telephone:051-2211193 Website: www.nakuru.go.ke

E-mail: co.hud@nakuru.go.ke

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Office of Chief Officer Housing & Urban Development Division P.O. Box 2870 - 20100 NAKURU

REF: NKU/LPPHUD/GEN.1/ VOL. I/121

DATE: 11th July,2023

County Executive Committee Member Lands, Physical Planning, Housing and Urban Development NAKURU

RE: FUNCTIONS TO BE DELEGATED TO NAKURU CITY, NAIVASHA MUNICIPALITY AND GILGIL MUNICIPALITY BOARDS

Reference is made to the above subject.

To facilitate delegation of functions to our urban area boards, we convened a meeting with concerned Chief Officers to review the specific activities to be delegated. Attached herewith, find the functions and a consensus of specific activities to be undertaken by the respective urban boards.

Kindly review and advice on the next course of action. CHIEF OFFICER

KAMAU KURIA Chief Officer

1 1 JUL 2023

HOUSING & URBAN DEVELOPMENT

Housing and Urban Developmento, NAKURU

cc: County Secretary & Head of Public Service

CECM - Environment and water

CECM - Public Service, Devolution, Citizen Engagement, Disaster Management & Humanitarian

CECM - Infrastructure

Chief Officer - Lands & Physical Planning

Chief Officer - Environment, Energy, Climate Change & Natural Resources

Chief Officer - Roads & Public Transport

Chief Officer - Public service

City Manager -Nakuru

Municipal Manager - Naivasha

COUNTY GOVERNMENT OF NAKURU DEPARTMENT OF LANDS, PHYSICAL PLANNING, HOUSING AND URBAN DEVELOPMENT

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FUNCTIONS TO BE DELEGATED FOR NAKURU CITY, NAIVASHA MUNICIPALITY AND GILGIL MUNICIPALITY BOARDS

	FUNCTION		ACTIVITIES	COMMENTS
1	Development Control	Development Surveillance and compliance	 ✓ Implementation of approved urban area development plans ✓ Monitoring of developments within the urban area ✓ Preparation of development control surveillance reports 	
		Outdoor advertisement	 ✓ Implementation of the Outdoor advertisement Act ✓ Implementation of County outdoor advertisement policies ✓ Maintaining a register of outdoor advertisements ✓ Implementation of an urban area outdoor advertisement master plan ✓ Enforcing outdoor advertisement notices ✓ Preparation of outdoor advertisement reports 	
2	Solid waste management	Cleansing	 ✓ Carrying out of research on urban cleansing ✓ Preparation of an urban area cleansing plan ✓ Public awareness on cleansing 	COUNTY GOVERNMENT CHIEF OFF

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Oversight and Enforcement of service	 ✓ Street and public spaces cleansing ✓ Collection and transfer of waste ✓ Engagement of organized communities, groups, organizations and entities in cleansing ✓ Initiation of waste reduction strategies ✓ Preparation of cleansing reports ✓ Supervision of cleansing service providers ✓ Enforcement of waste management laws and polies ✓ Management of waste disposal sites 	
providers on municipal solid waste collections	and transfer stations	
Management of Public Open Spaces (POS) including parks, gardens, squares, boulevards, streets and footpaths and children playgrounds, within the city and municipal boundaries	 ✓ Mapping of parks and open spaces ✓ Implementation of parks and open spaces policies ✓ Development of parks and public open spaces ✓ Beautification and greening of streets, parks and public spaces ✓ Preparation public spaces reports 	TOOTER OFFICER
	Page 2 of 3	HOUSING & MEAN COO. MAN

3	On-street parking	delineation of parking spaces and improving infrastructure of the parking spaces	 ✓ Implementation of street parking policy ✓ Mapping of parking spaces ✓ Development and maintenance of parking spaces ✓ Preparation and submission of street parking reports
		Oversight and enforcement of the service providers on parking services, within the city and municipal boundaries,	✓ Enforcement for compliance of street parking laws



1 1 JUL 2023

HOUSING & URBAN DEVELOPMENT P.O. BOX 2870-20100, NAKURU

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