



REPUBLIC OF KENYA
COUNTY GOVERNMENT OF NAKURU
DEPARTMENT OF EDUCATION, ICT, e-GOVERNMENT &
PUBLIC COMMUNICATION



LESSON OBSERVATION TOOL FOR PRE-PRIMARY QUALITY ASSURANCE

This tool should be filled in TRIPLICATE:

1. One copy to be given to the teacher after assessment.
2. One copy to be handed over to the head of the institution.
3. One copy to be retained by the assessor in the assessment book.

Name of the School:

County:

Sub County:

Ward:

Table A: Assessor's Details

Assessors Name	PF No.	Designation
Table B: Details of Lesson Observation Teachers Name	TSC No.	
Grade/ Class	Learning Area	
Start Time	End Time	
No. of learners' present	No. of learners absent	
Lesson specific learning outcome		

INSTRUCTIONS TO THE ASSESOR

The rubrics highlighted below should be used to make a final judgment of the lesson observed.

- If there is an exceptional performance and all indicators have been observed, you judge the lesson as EXCELLENT (5).
- When all the indicators have been observed then judge the lesson as VERY GOOD (4)
- Judge the lesson as GOOD (3) where some indicators have not been observed.
- Judge the lesson as FAIR (2) where there are less than ½ of the indicators observed.

S/N	Component	Performance Indicator	Rate	Comment
1.	Scheme of work	Available and complies with CBC format (week, strand, sub-strand, specific learning outcomes, learning resources, assessment and reflection)		
		The scheme of work was approved		
		The scheme of work was being followed		
		The scheme had been derived from the Curriculum Designs or syllabus		
2.	Lesson Plan	Available and evidence of regular planning lesson plan layout is appropriate as per the CBC design (administrative details, strand, sub strand specific learning outcome, key inquiry questions, core competencies, PCIs, values, learning, assessment, extended activity, conclusion, and reflection). Learning outcomes are specific, measurable and capture Knowledge Skill Attitude (KSA). Appropriate learning resources are identified Key inquiry Questions are well constructed.		
3.	Lesson Delivery Introduction	Lesson introduction captured learner attention and interest as well as linked learner's knowledge/experience to new content.		
	Development	Teacher clearly and accurately explains facts/concepts		
		Learner assigned individual and/or group tasks throughout the lesson.		
		Continuously assesses mastery of concepts and skills		
		Learners with learning difficulties are identified and involved in the lesson.		

		Learners present their work individual and /or in groups		
		Activities identified and assigned to learner for extended learning.		
		Relevant core competence identified and reinforced		
		Relevant core values identified and reinforced		
		Pertinent and contemporary issues are identified and reinforced (where applicable)		
		The key inquiry Questions foster development or critical thinking and is appropriately used throughout the lesson		
		Session used to consolidate and summarize concepts and skills learnt		
		Activities for extended learning enhance CSL.		
4.	Learning experiences	Interactive learning experiences which help learner to acquire relevant KSA		
		Learners are able to use ICT in learning activities		
		There are varied learning experiences during the lesson.		
5.	Learning resources	Variety of relevant learning resources in use		
		Learning resources were adequate		
		The learning resources were catered for all learners including those with special needs		
		Learning resources including course books are adequate (Text Books 1:1)		
6.	Learners Participation	Learners experiences sustains learners interest		
		Learners are exposed to varied learning experiences that were evenly distributed		
		There is active participation of all learners.		
		Learners with special needs are included in learning experiences (where applicable)		

7.	Class Management	The classroom is organized to stimulate learning (seating arrangement for varied needs of learners)		
		Teacher does not encourage chorus answers		
		Teacher knows and identifies learners by name		
		The teacher is sensitive and attends to varied needs of all learners		
		The teacher encourages positive behaviour		
8.	Learner's work and teacher records	Learners written work is regularly assessed		
		Learners work is displayed		
		Learners are given varied and sufficient exercises		
		Appropriate and up to date progress records for each learner are maintained (self and peer assessments, collections, portfolios among others), attendance registers, records of work, health records where appropriate are updated		

Assessor's general comments on areas of;

Strengths.....
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Areas of Improvement:

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Overall rating of the lesson

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Teacher's Signature.....Date.....

Assessor's Signature.....Date.....

Adapted from MoE Directorate of Quality Assurance and Standards.