

Preparation of Gilgil Municipality Integrated Strategic Urban Development Plan (2025-2045)																			
Activities		Actor	Delivery Timeline												Deliverables	Status/Progress			
			Q1			Q2			Q3			Q4							
			JAN	FEB	MARCH	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC					
PHYSICAL & LAND USE PLANNING AND URBAN DEVELOPMENT																			
GILGIL MUNICIPALITY Integrated strategic Urban Development Plan 2025-2045)																			
1.1	Planning Needs Assessment and Reconnaissance	CECM LHPP & UD,Chief Officer Lpp,Director,LPP,Physical planner,Surveyor Planning Assistants															No. Reconnaissance Report		
1.2	Publication of intention to plan	CS,CECMLHPP&UD,CO LPP ,Director LPP															No.2 Copies of Notices of Intention to Plan (Daily Paper extract English & Swahili)	Notice of intention Published of 10th Feb 2025	
1.3	preparation of basemaps	CECM LHPP & UD,Chief Officer Lpp,Director,LPP,Physical planner,Surveyor Planning Assistants															No.3 Base Maps		
1.4	1st stake holder meetings	CECM LHPP & UD,Chief Officer Lpp,Chief Officer Roads & Public Works, Chief Officer Environment, Director, Land and Physical Planning, Municipal Manager Gilgil Municipality Head of Survey, Manager Nakuru Rural Water & Sewerage															Minutes , List of Attendance		
1.5	data collection	CECM LHPP & UD, Chief Officer Lpp,Director, LPP, Municipal ManagerWard AdministratorPhysical planner,Surveyor Planning Assistants , Research assistants															No.1 Zero Draft Report		
1.6	Plan Preparation	Director LPP Physical Planner, County Surveyor															No.1 Draft plan Report		
1.7	2nd stake holder meetings	CECM LHPP & UD, Chief Officer Lpp, Chief Officer Roads & Public Works, Chief Officer Environment, Director, Land and Physical Planning, Municipal Manager Gilgil Municipality Head of Survey, Manager Nakuru Rural Water & Sewerage															No. Minutes, meeting notes.List of Attendance		
1.8	preparation of 2nd draft reports	Director LPP Physical Planner, County Surveyor															No.1 2nd Draft Report		
1.9	presentation of final draft Plan	CECM LHPP & UD, Chief Officer Lpp, Chief Officer Roads & Public Works, Chief Officer Environment, Director, Land and Physical Planning, Municipal Manager Gilgil Municipality Head of Survey, Manager Nakuru Rural Water & Sewerage															Final Draft Plan		
2	Publication and Circulation	CS,CECMLHPP&UD,CO LPP ,Director LPP															No.2 copies of Notices of Completion (Swahili & English)		
2.1	final Plan Preparation	Director LPP,Physical Planner, County Surveyor															No.3 Final draft Plan and Report		