



REPUBLIC OF KENYA
COUNTY GOVERNMENT OF NAKURU
OFFICE OF THE GOVERNOR



Office of the Governor
Nakuru County
P.O. Box 2870-20100
Nakuru, Kenya

Email: governor@nakuru.go.ke
Website: www.nakuru.go.ke
Telephone: (051) 2214142

ADVERTISEMENT OF VACANCIES FOR CITY BOARD MEMBERS (3 NO)

Pursuant to the provisions of the Urban Areas and Cities Act No. 13 of 2011 and the Amendment Act, of 2019, and the City Charter for Nakuru City, the County Government of Nakuru hereby invites applications from competent and qualified persons to serve as members of **Nakuru city, Board.**

Requirements for Appointment for City Board Member

- (a) Be a Kenyan citizen,
- (b) Be in possession of at least a university degree from an institution recognized in Kenya;
- (c) has a distinguished career in a medium-level management position in either the private or public sector;
- (d) holds at least five (5) years post-qualification professional experience;
- (e) is ordinarily resident or has a permanent dwelling in the municipality;
- (f) carries on business in the municipality or has lived in the municipality for at least five (5) years
- (g) Meets the requirements of Chapter Six of the Kenya Constitution 2010 and is not disqualified for appointment to office by the County Government Act or any other law.

Functions of the City Board of Nakuru

- (a) Oversee the affairs of the municipality;
- (b) Develop and adopt policies, plans, strategies, and programmes, and set targets for the delivery of services;
- (c) Formulate and implement an integrated development plan;
- (d) Promote and undertake infrastructural development and services within the municipality;
- (e) Develop and manage schemes, including site development in collaboration with the relevant national and county agencies;
- (f) Maintain a comprehensive database and information system of the administration and provide public access thereto upon payment of a nominal fee to be determined by the board;
- (g) Implement applicable national and county legislation;
- (h) Monitor and, where appropriate, regulate municipal services where those services are provided by the service providers other than the board of the municipality;
- (i) Prepare its budget for approval by the county executive committee and administer the budget as approved; monitor the impact and effectiveness of any services, policies, programmes or plans;
- (j) Establish, implement, and monitor performance management systems;
- (k) Perform such other functions as may be delegated to the Board by the County Government of Nakuru or as may be approved by law

The Board of the City shall perform the following functions

- (a) Oversee the affairs of the Municipality;
- (b) Develop or adopt policies, plans, strategies, and program and set targets for service delivery;
- (c) Formulate and implement an integrated development plan;
- (d) Control, land sub-division, land development, and zoning by public and private sectors for any purpose, including industry, commerce, markets, shopping, and other employment centers, residential areas, recreational areas, parks, entertainment, passenger transport, agriculture, and freight and transit stations within the framework of the spatial and master plans for the City as delegated by the County Government of Nakuru;
- (e) Promoting and undertaking infrastructural development and services within City as delegated by the County Government of Nakuru;
- (f) Developing and managing schemes, including site development in collaboration with the relevant national and county agencies;
- (g) Maintaining a comprehensive database and information system for the administration;
- (h) Administering and regulating its internal affairs;
- (i) Implementing applicable national and county legislation;
- (j) Entering into contracts, partnerships, or joint ventures as it may consider necessary for the discharge of its functions;
- (k) Monitoring and, where appropriate, regulating municipal services where those services are provided by service providers other than the Board of the City
- (l) Preparing and submitting its annual budget estimates to the relevant County Treasury for consideration and submission to the County Assembly for approval as part of the annual County Appropriation Bill;
- (m) Collecting rates, taxes, levies, duties, fees, and surcharges on fees as delegated by the County Government of Nakuru;
- (n) Settling and implementing tariff, rates, and tax and debt collection policies as delegated by the County Government of Nakuru;
- (o) Monitoring the impact and effectiveness of any services, policies, programs, or plans;
- (p) Establishing, implementing, and monitoring performance management

systems;

- (q) Promoting a safe and healthy environment;
- (r) Facilitating and regulating public transport;
- (s) Performing such other functions as may be legislated or delegated by the County Government of Nakuru or as provided by Article 5 of the Charter.

Remuneration

Members shall be paid as per allowances and benefits as determined and reviewed by the Salaries and Remuneration Commission (SRC).

All written applications, CVS, certificates, and Copies of Identity card and testimonials should be submitted in a sealed envelope marked on the left side for the positions applied for and addressed to the undersigned on or before 3rd July 2024.

NOTE: Successful candidates shall provide the following clearances;

- (i) KRA Clearance Certificate
- (ii) Compliance Certificate from High Education Loans Board (HELB)
- (iii) Certificate of Good Conduct from the Department of Criminal Investigation
- (iv) Clearance Certificate from Credit Reference Bureau (CRB)

Further details can be accessed through the Nakuru County website. (www.nakuru.go.ke)

**County Secretary & Head of Public
Service
Nakuru County Government
P.O. Box 2870-20100
NAKURU.**