



Municipality of Naivasha
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MINUTES OF THE FULL BOARD MEETING HELD AT ASTORIAN HOTEL, NAIVASHA ON 14TH JANUARY 2026

ATTENDANCE

1. Peter K. Gitau – Board Chair (Virtual)
2. Lucy Gikara – Board Vice Chair
3. Richard Langat – Member
4. Jonathan K. Warothe – Member
5. Joseph Mukui – Member
6. Rose Njeri – Member
7. D.M. Ndiritu – Municipal Manager & Secretary to the Board
8. Kuria David Kamau- CO Housing and Urban Development
9. John Karanja Kihagi- CECM lands, Physical Planning, Housing and Urban Development

APOLOGIES

8. Nancy Waweru – Member

SECRETARIAT

1. CS Eliud Mukuria – Municipal Administrator
2. Plnr. Douglas Ongori – Municipal Planner
3. Mary Njoki – Municipal Environmental Officer
4. Marion Nashilu – Municipal HR

AGENDA

1. Preliminaries
2. Presentation and Adoption of the Agenda
3. Conflict of Interest Declaration
4. Infrastructure Projects Pre-Screening Presentation
5. Review and approval of IDEP
6. Adoption of Climate Risk Profile
7. Submission of Annual Solid Waste Management (SWM) Policy/Plan Implementation Report

8. Request for Contract Renewal for Municipal Manager
9. Any Other Business
10. Adjournment

MIN 1/2026: PRELIMINARIES

The Chairperson called the meeting to order at 11:00 a.m. and invited Madam Rose Njeri to lead the opening prayer. The Chair welcomed all members and the Secretariat and emphasized the need for an ambitious and results-oriented work plan for 2026. He noted that the year should mark clear progress toward positioning Naivasha for transition to resort city status.

The Municipal Manager was invited to present the agenda and provide preliminary remarks.

MIN 2/2026: PRESENTATION AND ADOPTION OF THE AGENDA

The agenda was presented and adopted with inclusion of additional items on:

- Adoption of the Naivasha Municipality Gender Engagement Framework
- Adoption of the Climate Risk Profile
- Submission of the Annual Solid Waste Management (SWM) Policy/Plan Implementation Report

MIN 3/2026: CONFLICT OF INTEREST DECLARATION

Members were invited to declare any conflict of interest. No declarations were made.

MIN 4/2026: INFRASTRUCTURE PRE-SCREENING PRESENTATION

The Municipal Manager presented on Infrastructure Pre-Screening, noting that the Municipality had successfully met the Minimum Conditions and Performance Standards during APA I in September 2024, leading to release of the Urban Institutional Grant (UIG). He emphasized that proper constitution and functioning of the Board was instrumental in achieving compliance.

He informed members that APA II assessments would take place between February and April 2026 and highlighted key compliance areas including revenue framework alignment, climate resilience integration, solid waste management performance, and CBD regeneration.

The purpose of the meeting was to deliberate and approve the proposed Ksh 194,000,000 KUSP II Investment Plan for onward communication to KUSP II coordinators.

MIN 5/2026: REVIEW AND APPROVAL OF IDEP

The Municipal Environment Officer informed the Board that the Integrated Development and Environmental Plan (IDEP) had been updated to incorporate a comprehensive chapter on **Environmental and Social Safeguards** in line with the requirements of the Kenya Urban Support Programme II (KUSP II), national environmental legislation, and applicable World Bank Environmental and Social Framework standards.

Members were informed that the safeguards chapter provides guidance on environmental and social screening of municipal projects, preparation and implementation of Environmental and Social Management Plans (ESMPs), stakeholder engagement processes, grievance redress mechanisms, and monitoring arrangements to ensure that municipal investments are implemented in an environmentally sustainable and socially responsible manner.

The chapter further outlines procedures for addressing potential risks related to land acquisition, community health and safety, labour management, waste management, and protection of vulnerable groups. It also establishes institutional responsibilities within the Municipality for safeguards compliance and reporting.

The Board deliberated on the proposed additions and emphasized the importance of integrating safeguards considerations into project planning, procurement processes, and implementation frameworks in order to enhance sustainability and ensure compliance with both national regulatory requirements and development partner standards.

Resolution:

The Board reviewed and approved the updated Integrated Development and Environmental Plan (IDEP), including the newly incorporated chapter on Environmental and Social Safeguards. The Secretariat was directed to operationalize the safeguards provisions in all municipal development projects and ensure continuous monitoring and reporting to the Board.

MIN 6/2026: ADOPTION OF CLIMATE RISK PROFILE

The Chair informed members that the Climate Risk Profile had been forwarded through the Environment, Tourism and Social Services Committee.

The Committee reported that the Climate Risk Profile identifies key climate hazards affecting Naivasha, including flooding, drought, waste-related pollution and urban heat stress. The document provides vulnerability assessments and recommends adaptation and resilience strategies to be integrated into municipal projects.

The Board noted that adoption of the Climate Risk Profile strengthens compliance under KUSP II climate resilience requirements and enhances long-term sustainability of municipal investments.

Resolution:

The Board adopted the Climate Risk Profile and directed that all infrastructure projects incorporate climate risk mitigation and resilience measures as guided by the profile.

MIN 7/2026: SUBMISSION OF ANNUAL SOLID WASTE MANAGEMENT (SWM) POLICY/PLAN IMPLEMENTATION REPORT

The Municipal Environmental Officer presented the Annual SWM Policy/Plan Implementation Report for submission to the Urban Board as required under KUSP II performance standards.

The report detailed progress on waste collection coverage, enforcement, equipment status, stakeholder engagement and challenges faced. Members emphasized the need to strengthen data collection systems and increase public sensitization on waste segregation at source.

Resolution:

The Board approved submission of the Annual Solid Waste Management Policy/Plan Implementation Report and directed the Secretariat to enhance monitoring mechanisms and prepare quarterly performance briefs for Board oversight.

MIN 8/2026: REQUEST FOR CONTRACT RENEWAL FOR MUNICIPAL MANAGER

The Board Chair informed members that the Municipal Manager, Mr. Daniel Mbogo Ndiritu, had formally notified the Board that his contract would expire on 1st March 2026 and had requested consideration for renewal.

In a confidential session (in the absence of the Municipal Manager), the Board reviewed his performance and noted successful project implementation, improved governance systems, and successful mobilization of KUSP II funding.

Resolution:

The Board unanimously resolved to recommend renewal of Mr. Daniel Mbogo Ndiritu's contract under prevailing terms and conditions to the Nakuru County Public Service Board.

MIN 9/2026: ADJOURNMENT

There being no other business, the meeting was adjourned at 1:40 p.m. with a closing prayer led by Marion Nashilu.

