



**REPUBLIC OF KENYA
COUNTY GOVERNMENT OF NAKURU
OFFICE OF THE GOVERNOR**



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Date: 8th August, 2023

1. Chief Officer, Housing and Urban Development – Kamau Kuria
2. State Department for Urban Development – Plan Solomon Ambwere
3. Council of Governors – Plan Nichodemus Mbwiki
4. Council of Governors - Economist
5. County Director of Housing – Arch. Bernard Maina
6. County Urban Development Unit – Justine Nyaroo
7. County Director of Economic Planning – Cyrus Kahiga
8. Nakuru City Manager – Gitau Thabanja
9. Chief Officer, Trade/Industrialization

**KENYA URBAN SUPPORT PROGRAM (KUSP); APPOINTMENT TO TECHNICAL TEAM TO
PREPARE OF THE NAKURU COUNTY URBAN INSTITUTIONAL DEVELOPMENT STRATEGIES
(CUIDS)**

Reference is made to the above subject and in line with the meeting chaired by H.E Governor on 1st August, 2023.

With the rapid growth in our urban population, both the county and national government are required to draw strategies that will address urban development challenges. These challenges range from urban governance, finance, infrastructure, safety, economy and environment among others. The Urban Areas and Cities requires that County Governments together with urban area boards carry out development planning with a view of ensuring sustainable urban development.

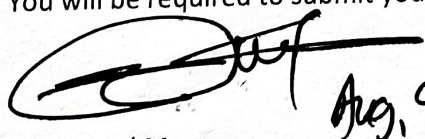
Within the framework of the Kenya Urban Support Program (KUSP) and as a minimum condition (MC 9) for funding, County governments are required to develop a County Urban Institutional Development Strategy (CUIDS) which is supposed to:-

1. Outlines the county's overall approach to the management of urban areas within its jurisdiction;
2. Spells out the process whereby the county will integrate urban investment plans into county-wide planning;
3. Provides an annual action plan and budget for achieving the above.

In view of the foregoing and based on the advisory from the Council of Governors dated 18th July, 2023 (copy attached), you are hereby appointed to a technical team to prepare the Nakuru County Urban Institutional Development Strategy (CUIDS). The overall terms of reference for the technical team is to prepare a Nakuru County Urban Institutional Development Strategy (CUIDS) as guided by the KUSP Program Operation Manuals, national and county policies, laws and regulation on management of urban areas. The specific terms of reference are:

1. Review of implementation of previous CUIDS document – There is need to review the level of implementation of the previous CUIDS document. This will help understand the extent of implementation of the CUIDS, highlight successes and challenges. There will be need to understand if the set targets were met including understanding if the targets were challenging enough. This review will also help carry forward important targets that were not implemented to the new CUIDS under development.
2. Data collection – this will involve collection of both secondary and primary data. Secondary data will be sourced from previous publications, plans, budgets, and urban areas reports. Collection of primary data will include interviews, observations, site visits and administering of questionnaires.
3. Data analysis – data collected will be analyzed and processed in readiness for decision making.
4. Development of urban investment strategies – this will involve formulation of actionable programs and projects to invested over the next three years.
5. Preparation of a countywide urban capital investment plan
6. Budgeting – all programs and budgets proposed will be provided
7. Report compilation and submission – the final report will be compiled and taken through the adoption process. Finally, it will be published and circulated to relevant agencies for implementation.

You will be required to submit your report within two (2) months of this appointment.



Aug. 9/23

Dr. Samuel Mwaura
Ag. County Secretary & Head of Public Service
NAKURU

C.C

CECM – Lands, Physical Planning, Housing and Urban Development