



Municipality of Naivasha
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SUMMARY OF MUNICIPALITY OF NAIVASHA BOARD RESOLUTIONS

Minute No,	Attendance	Action
MIN 04/03/2024	<p>1. Peter K Gitau- Board Chairperson</p> <p>2. Lucy Gikara- Board Vice Chairperson</p> <p>3. Daniel.M.Ndiritu- Municipal Manager</p> <p>4. Jonathan Warothe- Board Member</p> <p>5. Joseph Mukui- Board Member</p> <p>6. Rose Njeri- Board Member</p> <p>7. Richard Langat-Board Member</p> <p>Naivasha Municipality Integrated Development Plan (IDEP)</p> <p>The municipal manager presented the draft Naivasha Municipality IDEP for the period 2024-2028 which had been drafted by board members with the technical staff in a one week workshop at Panari.</p> <p>Board members gave comments including;</p> <ol style="list-style-type: none"> 1. Addition of foreward , preface and executive summary chapters. 2. Create a popular version of the IDEP with an overview that is in fewer pages highlighting major items for easier perusal such that during public participation it would be easier to share the content. <p>The draft IDEP was adopted by the board proposed by Mr Mukui seconded by Mr Warothe</p>	Municipal Manager
MIN 05/03/2024	Implication and course of action with respect to rising water levels -Lake Naivasha	Municipal Manager

	<p>The chairperson gave a situation analysis on the Lake Naivasha noting that in the recent past Lake Naivasha water levels had risen and various residences of Kihoto witnessed flooding. The Board noted that the lake had been expanding beyond the normal levels and therefore resolved that the manager to get all approved development plans within the area.</p>	
MIN 04/07/2024	<p>Audit Report 2022/2023</p> <p>Madam Rose Njeri made an opening remark on the Audit Report 2022-2023 being the Chair for the Audit committee.</p> <p>She appreciated the committee members for their unwavering support and commitment in responding to the issues raised by the Auditor General during the committee meeting prior to the Full board meeting.</p> <p>For the financial year ending 30th June 2023, the auditor general had given a financial audit report on Municipality of Naivasha following the previous Audit exercise that had taken place earlier in the year.</p> <p>The board was taken through the issues raised in the report by the Municipal manager and the accountant and the responses given by the municipality.</p> <p>It was observed that the issues raised majorly revolved around the functionality of the Municipality as stipulated in the Urban areas and Cities Act, 2011 and the Municipal charter.</p> <p>Therefore, the board recommended for scheduling of a meeting with County Executive Committee Member in charge to discuss necessary capacity building.</p>	<p>Municipal Manager Accountant</p>
MIN 04/02/2024	<p>Naivasha Municipality Integrated Development Plan (IDEP)</p> <p>The municipal manager presented the draft Naivasha Municipality IDEP for the period 2024-2028 which had been drafted by board members with the technical staff in a one week workshop at Panari.</p>	<p>Municipal Manger</p>

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<p>MIN 04/09/2024</p>	<p>Annual report and financial statements for the financial year ended 30th June 2024</p> <p>Mr Karanja, the accountant presented the report for the financial year ended 30th June 2024 and the following observation were made;</p> <p>Chairman report</p> <ul style="list-style-type: none"> - Date of the charter to be indicated - The details of the establishment of 2nd board to be included - The report should note that IDEP and the strategic plans for the municipality were ready and were awaiting onward transmission to the CECM and the assembly and thus should be mentioned as stated - In addition, the report should highlight ongoing efforts in engaging stakeholders within the Municipality in relation on development due to their critical role - Naivasha Resort City status to be mentioned in the report - All delegated function to be <p>Financial statements</p> <p>Accountant Jesse Langat presented the statement of financial position for the municipality the following comments were observed;</p>	<p>Accountant</p>

	<ul style="list-style-type: none">- The performance should stick to the budget allocated and not the function delegated without the requisite budget- The members recommended that the statements should be accompanied by explanation notes (Budget Notes) that would explain i.e the netting of (Accumulated surplus) and also clarify the 6m Ksh which was flagged off from earlier audit reports, use of goods and services etc- It was noted that the county was in the process of developing a depreciation policy that would be used in asset depreciation and the report had not depreciated any assets- Mileage allowance should be captured in the financial report as it was incurred though the board members had never been compensated since assuming office- And thus, there was a consensus that all account payable whether paid or not should be captured- Maintenance budget had also been left out and thus Mr Langat was requested to include so as to conform to the KUSP minimum conditions especially project undertaken in KUSP 1 and KISIP 1- In addition, the secretariate was requested to develop a template/Register where all projects undertaken by the board would be enumerated i.e roads, Drainage, Market, Walkways and corresponding maintenance budget developed.	
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