REPUBLIC OF KENYA
COUNTY GOVERNMENT OF NAKURU
CITY OF NAKURU

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THE MINUTES OF THE 25TH FULL BOARD MEETING HELD ON 24TH SEPTEMBER, 2024 AT THE NAKURU SPORTS CLUB AT 10.00AM

MEMBERS PRESENT

1. Stephen Muli – Chairperson
2. Johra Said – Vice Chairperson
3. Hon. John Kihagi - Member
4. Stella Wanjiru – Member
5. Jepta Rono – Member
6. Crispus Wathimba – Member
7. Beatrice Magembe – Member
8. Joseph Inoti – Member
9. Raymond Cheruiyot – Member
10. James Kamau - Member
11. George Njenga - Member
12. Gitau Thabanja – Secretary, City Board

IN ATTENDANCE

1. Stephen Chege - Administrator, NCB
2. Naomi Moranga- Planner, NCB
3. Joan Mwaura - Admin. Board's Affair
4. Mary Kagoya - Accountant NCB
5. Dan Bomet - Construction Officer
6. Peter Kariuki - Supply Chain Officer
7. Emmanuel Koech - Finance Officer

AGENDA

1. Notice of the meeting
2. Apologies
3. Adoption of the agenda
4. Declaration of conflict of interest
5. Chairperson remarks
6. Review of previous minutes meeting

7. Matters arising
8. Approval of financial statements F/Y 2023 – 2024
9. Approval of the Nakuru City IDEP 2024 – 2028
10. Approval of planters' design
11. Benchmarking with Kisumu City
12. AOB

Min 1. Opening

The Chairperson called the meeting to order at 10:22 a.m., followed by a word of prayer led by Joan Mwaura. Members were then taken through the day's agenda, which was adopted as presented.

Min 2: Apologies

The Chair conveyed an apology on behalf of CEC John Kihagi. The Vice Chair, Johra, joined the meeting virtually as she was out of the country.

Min 3 Conflict of Interest

Members completed and submitted the Conflict-of-Interest declaration forms.

Min 4 Chair's remarks

The Chairperson thanked members for attending the meeting and emphasized the importance of organizing a team-building session, noting that some members were meeting certain staff for the first time despite having been in office for nearly one year.

He further encouraged the Board to support and embrace the 24-hour economy within the city by ensuring adequate security measures are in place.

The Chair also highlighted the need for expansion and extension of sewer lines, observing that numerous blockages are reported after heavy rains.

Additionally, he proposed the installation of electric vehicle charging points to promote the use of electric cars and motorcycles as a climate resilience measure. He recommended that the Board consider procuring one electric motorbike as a starting point.

Min 5 Review of the previous meeting minutes and matters arising

The minutes of the previous meeting were read, and there being no matters arising, they were confirmed as a true and accurate record of the meeting. The motion for adoption was proposed by Director Wathimba and seconded by Director Johra.

Min 6 Manager's Remarks

The Manager introduced all members of staff to the Board and informed them of those who had proceeded on studies, as well as the recent staff transfers. He further reported that an engineer is expected to join the Board.

The Manager also informed the members of the need to organize a team-building exercise to enable Board members and staff to interact and get to know each other better.

The Manager further highlighted the proposed Gender and Development Policy, noting that its adoption by the Board would facilitate equitable and sustainable access to resources and opportunities for both men and women. The members unanimously agreed to adopt the Nakuru County Gender and Development Policy.

Min 8 Approval of the financial statement F/Y 2024-2025

The Accountant took members through the Financial Statements for the FY 2024/2025 and requested members to update their profiles to address identified gaps, including:

- Straight passport-size photographs
- Dates of birth
- Members' roles in the various committees

Members deliberated on the Financial Statements and resolved that the document be approved subject to the proposed amendments. The adoption was proposed by Director Muli (Chair) and seconded by Director Wathimba.

Members further expressed the need for the City to implement a standard uniform incorporating corporate colours and logos, as well as enhance beautification within the City. The Manager was tasked with liaising with the Ministry of Lands and Urban Planning and the Ministry of Finance to facilitate implementation, after which Cabinet approval and issuance of a formal notice would be required.

Members also noted the need for a Development Control Manual to guide orderly planning of the City. The City Planner was tasked with preparing a draft and submitting it to the Manager and Director Crispus for professional review and input.

The Vice Chair emphasized the need to revamp the City and commended the Accounting Officer for the detailed Financial Report.

The Secretary to the Board tasked the Administrator with the preparation and circulation of Board papers to members.

The Financial Statements were subsequently approved subject to incorporation of the amendments by the Secretary to the Board. The approval was proposed by Director Njenga and seconded by Director Johra.

Min 9 Approval of the Nakuru City IDEP 2023 – 2027

The Construction Manager took members through Nakuru City's first Integrated Development and Economic Plan (IDEP) for the period 2023–2027. He informed the Board that the IDEP document was being prepared pursuant to the Urban Areas and Cities Act (UACA), and members were accordingly taken through the provisions of the Act and its functions to contextualize the Plan.

The linkages informing the IDEP were outlined, and given that it is the City Board's inaugural strategic document, members accorded it the requisite attention and scrutiny.

Key Proposed Development Projects under the IDEP

1. Kabachia Road
2. Moi Street (along Afraha Stadium)
3. Muhoro Road
4. Olive Inn Loop Road
5. Heshima Market
6. Pipeline Social Hall – additional works
7. Extension of Non-Motorized Transport (NMT) infrastructure in Mburu Gichua

Projects Identified Through Public Participation

- Tarmacking of Barut Road
- Establishment of garbage collection points
- Installation of drainage works
- Construction of washrooms and psychotherapy facilities
- Tarmacking of the road to Kapkures

A member emphasized the need for the City Board to develop a collaborative framework with security agencies, including adoption of County colours and logos, to enhance coordination and curb insecurity within the City.

Transformational Changes Approved by the Board

Following conferment of City status, the Board resolved to address infrastructure gaps through the following measures:

1. Improvement of Service Delivery
   - Strengthen inclusive collaboration with relevant agencies and organizations.

- Intensify resident engagement through structured and cascaded public participation.

2. Enhancement of Resource Mobilization
    - Organize City investment fora to promote vibrancy and attract investors.
3. Priority Infrastructure Focus Areas

- Roads to improve connectivity and accessibility
- Development of an Airport
- Afraha Stadium Phase II
- Drainage systems, including adoption of the Sponge City concept
- Advocacy and implementation of climate change mitigation and adaptation infrastructure
- Branding of the City

Urban Planning and Environmental Matters (Additional Resolutions)

- Expansion of streetlight coverage to underserved areas
- Strengthening storm water management systems
- Preparation of an Infrastructure Master Plan
- Liaison with relevant departments to:
    1. Develop and operationalize City by-laws
    2. Draft a Development Control Policy Manual
    3. Regenerate City buildings to enhance aesthetics and promote urban renewal
    4. Develop a policy framework regulating outdoor advertising (billboards/signage)
    5. Enforce City by-laws (proposed by the Chairperson and seconded by Eng. Crispus)

Proposed Activities

1. Expo at Maasai Market – write to the CECM Finance to facilitate payments
2. Undertake a Voluntary Local Review
3. Benchmarking visit to Kisumu
4. Procurement of tablets for Board members to facilitate virtual meetings

24th EAC MSME Trade Fair – Juba, South Sudan

The Board resolved that three exhibitors would represent Nakuru City at the 24th EAC MSME Trade Fair scheduled to be held from 26th October 2024 to 5th November 2024 in Juba, South Sudan. The approved exhibitors are:

1. Denis Mulure Ofule – ID No. 24486322
2. Muthini Kimonyi – ID No. 7026910
3. Samwel Kagunyi Kahuni – ID No. 3078695

There being no other business, the meeting was adjourned at 2:00 p.m. with a word of prayer by Naomi Moranga. The next meeting shall be held on a date to be communicated in due course.

Confirmed By:

Chairperson: .... Signed: .... Date: 9/12/2024

Secretary: .... Signed: .... Date: 9/12/2024

CS CamScanner