



REPUBLIC OF KENYA

COUNTY GOVERNMENT OF NAKURU

MUNICIPALITY OF GILGIL



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INTEGRATED ANNUAL CALENDAR OF ACTIVITIES FOR FY 2024/25

S/NO	TIMELINE	ACTIVITY/EVENT	ACTORS
1	1 st August 2024	Staff Meeting	Municipal staff
2	20 th August 2024	Public Consultative Forums For Preparation of ADP 2025/2026	ALL
3	2 nd September 2024	Committee Meetings	Committee Chairpersons and Admins
4	13 th September 2024	Full Board Meeting	Board Chair and Board Secretary, Admin Board Affairs
5	23 rd – 27 th September 2024	Capacity Building Workshop	Staff Members
6	1 st October 2024	Staff Meeting	Municipal Staff
7	7 th October, 2024	Public Engagement Forum	ALL
8	10 th October 2024	Municipal Clean Up & tree planting	ALL
9	14 th – 18 th October, 2024	Capacity Building	Board Members
10	1 st November 2024	Staff Meeting	Municipal Staff
11	27 th November 2024	Committee Meetings	Committee Chairpersons and Admins
12	5 th December, 2024	Staff Meeting	Municipal Staff
13	10 th December – 13 th December, 2024	Capacity/Team Building	Board Members and staff
14	20 th December, 2024	Full Board Meeting	Board Chair and Board Secretary, Admin Board Affairs
15	23 rd December, 2024	Christmas Tree Lighting	ALL
16	31 st January 2025	CFSP Preparation Fy2025/2026 – 2027/2028 (Public Fora)	ALL

17	13 th February 2025	Committee Meetings	Committee Chairpersons and Admins
18	27 th February 2025	Full Board Meeting	Board Chair and Board Secretary, Admin Board Affairs
19	4 th March 2025	Staff Meeting	ALL
20	18 th – 21 st March	Capacity Building Workshop	Staff Member
21	1 st April 2025	Staff Meeting	Municipal staff
22	17 th April 2025	Municipal Clean Up	ALL
23	22 nd – 25 th April 2025	Capacity Building	Board Members
24	5 th May 2025	Staff Meeting	Municipal Staff
25	9 th May 2025	Project Inspection	Mun. Project Coordinating Team
26	15 th May 2025	Committee Meetings	Committee Chairpersons and Admins
27	30 th May 2025	Project Inspection	Mun. Project Coordinating Team
28	2 nd June, 2025	Site handover Public forum	ALL
29	3 rd June 2025	Staff Meeting	Municipal Staff
30	16 th – 20 th June 2025	Board Workshop Retreat	Board Members and Staff
31	27 th June 2025	Full Board Meeting	Board Chair and Board Secretary, Admin Board Affairs

COMMITTEE MEETINGS FOR FY 2024/2025

COMMITTEE	PERIOD	TIME	VENUE
<ul style="list-style-type: none"> Finance & Administration Committee Urban Planning, and Infrastructure Development Audit, Risk and Compliance Environment, and Social Services Committee 	Q1 Q2 Q3 Q4	10:00 AM	Municipal Board Offices