



COUNTY GOVERNMENT OF NAKURU



MUNICIPALITY OF GILGIL

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NAKURU

GILGIL MUNICIPALITY

MINUTES OF THE GILGIL MUNICIPALITY FULL BOARD MEETING HELD ON 25TH FEBRUARY 2026 AT THE MUNICIPAL OFFICES BOARD ROOM

Members Present

1. Joseph Theuri- Chairman
2. Sharma Wangui- Vice Chairperson
3. Teresiah Karugi- member
4. Pauline Mbuva- Member
5. Josphat Kiarie- Member
6. Mbogo Kimani –member
7. Stephen Kimani- member
8. Joseph Njeru - manager
9. Mary Waithera Karanja – environment officer
10. Fiona Wangui- Economist
11. Judy Komen – Budget officer
12. Kennedy Karanja – Accountant
13. Margaret Siele – Social Officer
14. Jackson Kibet – Planner
15. Livingston Karanja- Auditor
16. Nicholas Kimaiyu – HR

In attendance

John Kihagi- CEC

Kamau Kuria Chief Officer

Agendas

1. Approval of the Municipality solid waste management plan.
2. Approval of the Gilgil Municipality Annual SWM plan implementation report to the municipal board.
3. Approval of the Municipality Climate Risk Profile Report to the municipal board members.
4. Approval of the urban resilience strategy.
5. Adoption of the Draft Solid Waste Management Framework
6. Gender mainstreaming committee RORs
7. Gender Engagement Framework
8. AOB

Min 1: Preliminaries

The Chairperson called the meeting to order at 9.35am and welcomed all members present. The Chairperson stated that the purpose of the meeting was to receive and deliberate on the municipality Solid Waste Management Plan, Annual Solid Waste Management Plan Implementation Report in line with the mandate of the Urban Board under the Urban Areas and Cities Act (Amendment 2019) and municipality climate risk profile. The Chair emphasized the Board's oversight role in ensuring effective implementation of the Gilgil Municipality Solid Waste Management Framework 2025. The meeting was also to receive and deliberate on the Municipality Gender Mainstreaming committee TORs/ Mandate and Municipality Gender Engagement Framework.

Min 2: Confirmation of Agendas

The agenda was presented to the members for adoption. It was moved and seconded that the agendas be adopted as circulated.

Min 3: Approval of the Municipality Solid Waste Management Plan and Annual SWM Plan Implementation Report

The environment officer formally submitted the Municipality Solid Waste Management Plan and Annual Solid Waste Management Plan Implementation Report for the period FY25/26 to the Urban Board for consideration. The Municipal Environment Officer presented the key highlights of the report. It was reported that solid waste collection continued to be undertaken through nine zoned areas under Public-Private Partnership arrangements, with improved coordination and supervision during the reporting period. Door-to-door waste collection services were strengthened in residential areas, while waste collection within the Central Business District was managed directly through municipal arrangements.

The Board was informed that waste transportation continued to rely on open trucks and tractors, and that waste was transported to the designated dumpsite. The report further

indicated that public awareness campaigns on waste segregation at source had been initiated, although compliance levels remain low. Informal waste pickers continued to play a role in recycling activities, particularly in recovery of plastics, metals, and paper materials.

In terms of institutional coordination, collaboration between the Municipality and the County Government of Nakuru was reported to have improved, particularly in supervision of service providers and environmental compliance. The Municipality also maintained regulatory engagement with the National Environment Management Authority to ensure licensing and compliance requirements were observed.

The Board was informed that financial constraints, lack of a municipal disposal site, limited segregation at source, and absence of a functional waste data management system were key challenges affecting effective implementation of the SWM Plan.

Min 4: Adoption and approval of the Draft Solid Waste Management Framework

The board member deliberated on the preparation of the Draft Solid Waste Management Framework for Gilgil Municipality. Members discussed key components to be included in the framework, such as waste segregation at source, collection systems, transportation logistics, disposal methods, recycling initiatives, and public awareness strategies. The need to align the framework with national environmental regulations and county policies was emphasized.

The preliminary draft framework was presented to members for review. After discussion and incorporation of proposed amendments, it was moved and seconded that the Draft Solid Waste Management Framework be adopted. The motion was carried, and the Framework was formally adopted subject to final formatting and circulation.

Min 5: Adoption of the Draft Urban Resilience strategy

The board members reviewed the need for an Urban Resilience Framework to guide the municipality in addressing environmental and climate-related risks. Members discussed incorporating strategies for disaster preparedness, infrastructure resilience, sustainable land use planning, and community-based adaptation measures. Emphasis was placed on integrating resilience planning into municipal development plans and ensuring coordination with county-level resilience strategies.

The draft Urban Resilience Framework was presented for consideration. Following deliberations and minor revisions, it was moved and seconded that the Draft Urban Resilience Framework be adopted. The Framework was adopted and approved by the Board.

Min 6: Adoption and approval of the Municipality Climate Risk Profile

The Committee discussed the preparation of the Municipality Climate Risk Profile as a foundational document to inform environmental planning and resilience strategies. Members

identified key climate hazards affecting Gilgil, including high temperatures, flooding risks, prolonged dry spells, and land degradation. It was agreed that the profile should include hazard identification, exposure analysis, vulnerability assessment, and recommended adaptation measures.

The draft Climate Risk Profile was tabled before the Board. After review and discussion, it was moved and seconded that the Municipality Climate Risk Profile be adopted as presented, subject to incorporation of any editorial corrections. The document was formally approved and adopted.

Min 7: Adoption and approval of Gender mainstreaming committee TORs

The Municipality Social Safeguard Officer presented a proposal for Gender mainstreaming committee TORs to the Board. After the analysis of the mandate the Board adopted as presented.

Min 8: Gender Engagement Framework.

The Social Safeguard Officer notified the board that the Gender Engagement Framework for Nakuru County is currently in the Office of the Governor awaiting the ascending and the commencement date. She proposed that the Municipality could adopt the National Gender Engagement Framework. The Board agreed to adopt the National Gender Policy as a legal document for Gender Engagement Framework for Gilgil Municipality.

Min:8 Resolutions

The Board resolved as follows:

1. That the Annual Solid Waste Management Plan Implementation Report for FY 2025/2026 be and is hereby approved and adopted.
2. That the Solid Waste Management Framework for Gilgil Municipality be and is hereby adopted.
3. That the Urban Resilience Framework be and is hereby adopted.
4. That the Municipality Climate Risk Profile be and is hereby approved and adopted.
5. That the Municipality Gender mainstreaming committee TORs be and is hereby adopted.
6. That the Municipality adopt National Gender Engagement Framework as be and is hereby adopted.

Min 9. Any Other Business

There being no other business, members reiterated their commitment to supporting sustainable waste management initiatives within the Municipality.

Min 10. Adjournment

There being no further business, the meeting was adjourned at 11: 25 am.

Confirmed by:

Chairperson, Gilgil Municipal Board

Municipal Manager

Date: _____