

MUNICIPAL BOARD OF GILGIL

MINUTES OF THE MEETING HELD BY THE MUNICIPAL BOARD OF GILGIL ENVIRONMENT COMMITTEE AT THE MUNICIPAL OFFICE ON 4th DECEMBER 2025 AT 10.00 AM

Min 1/2025: Preliminaries

The meeting was called to order by the Chairperson at 10.00am. The meeting began with a prayer by Ms. Teresiah Karugi

Members Present

1. Teresiah Karugi
2. Josphat Kiarie
3. Pauline Mbuva

In Attendance

Mary Karanja – Environment Committee Secretary

Min 1/2025: Preliminaries

The meeting was called to order by the Chairperson at 10:00 AM. It began with a prayer led by Ms. Teresiah Karugi, setting the tone for a focused discussion on environmental initiatives and follow-up actions from the previous meetings.

Min 2/2025: Confirmation of Previous Minutes

The minutes of the meeting held on 3rd July 2025 were read and confirmed as a true record of proceedings. The confirmation was proposed by Ms. Teresiah Karugi and seconded by Mr. Josphat Kiarie. Members acknowledged the accuracy of the documented decisions and action points from the previous meeting.

Min 3/2025: Follow-up on Previous Agenda Items

a) Environment Cleanup Event

The committee reviewed the planned municipal-wide cleanup event scheduled for November 2025. It was reported that the activity did not take place due to budgetary constraints that limited logistical support, public sensitization materials, and coordination with stakeholders. The committee acknowledged the importance of the initiative and resolved to re-table the activity during the next budgeting cycle to ensure adequate resource allocation.

b) Tree Planting Initiative

The committee discussed the tree planting event that had been tentatively scheduled for 24th October 2025. It was reported that the initiative did not take place due to significantly reduced rainfall during the October–November period, which created unfavorable conditions for seedling survival. Members emphasized that tree planting activities must align with appropriate rainfall seasons to ensure sustainability and agreed to reschedule the initiative to coincide with the next reliable rainy season.

c) Installation of Litter Bins

The committee reviewed the resolution to install litter bins in high-traffic areas including markets, bus stations, and the Municipal Park. It was reported that the installation did not proceed due to budget limitations and the incomplete status of cabro works along the main streets, which affected placement planning and installation logistics. The committee resolved that litter bin installation will be reconsidered once cabro works are completed and funds are secured.

Min 4/2025: Way Forward and Budget Considerations

The committee acknowledged that financial limitations significantly affected the implementation of planned environmental initiatives. Members emphasized the need for early budgeting, identification of external funding partners, and phased implementation strategies to ensure future projects are executed successfully. The Municipal Manager advised that proposals should be prepared in advance for inclusion in the upcoming financial year planning process.

Min 5/2025: Any Other Business (AOB)

The Chairperson encouraged members to continue promoting environmental conservation awareness within the community despite the delays in implementation. Members agreed that community sensitization through informal engagements and social media platforms could continue even without major financial input.

Min 5/ 2025. Adjournment

There being no further business, the meeting was adjourned at 12.15 p.m. The date for next meeting would be communicated later.

Minutes Prepared By

Mary Waithera Karanja

Date: 11th December 2025

Sign: 

Approved By

Josphat Kiarie – Chairperson

Date: 6th June 2025

