

**REPUBLIC OF KENYA**  
**COUNTY GOVERNMENT OF NAKURU**  
**MUNICIPALITY OF GILGIL**



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Nakuru

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**INTEGRATED ANNUAL CALENDAR OF ACTIVITIES FOR FY 2025/26**

S/NO	TIMELINE	ACTIVITY/EVENT	ACTORS
1	14 <sup>th</sup> July 2025	Staff Meeting	Municipal staff
2	4 <sup>th</sup> August 2025	Committee Meetings	Committee Chairpersons and Admins
3	12 <sup>th</sup> August 2025	Full Board Meeting	Board Chair and Board Secretary, Admin Board Affairs
4	30 <sup>th</sup> September 2025	Staff Meeting	Municipal staff
5	10 <sup>th</sup> October 2025	Municipal Clean Up & tree Planting	ALL
6	15 <sup>th</sup> October -16 <sup>th</sup> October	Public Engagement Forum	ALL
7	6 <sup>th</sup> November 2025	Site Inspections	Mun. Project Coordinating Team
8	10 <sup>th</sup> November 2025	Staff Meeting	Municipal staff
9	12 <sup>th</sup> November, 2025	Committee Meetings	Committee Chairpersons and Admins
10	24 <sup>th</sup> November - 28th November, 2025	Capacity Building/ Team Building Workshop	Board Members and Staff
11	2nd December, 2025	Full Board meeting	Board Chair and Board Secretary, Admin Board Affairs
12	23 <sup>rd</sup> December, 2025	Christmas Tree lighting	ALL
13	12 <sup>th</sup> January, 2026	Staff Meeting	Municipal staff
14	26 <sup>th</sup> February, 2026	Committee Meetings	Committee Chairpersons and Admins
15	10 <sup>th</sup> March, 2026	Full Board Meeting	Board Chair and Board Secretary, Admin Board Affairs
16	23 <sup>rd</sup> March- 27 <sup>th</sup> March	Budget Preparation & Engagement Forum for FY 2026/27	All
17	1 <sup>st</sup> April 2026	Staff meeting	Municipal staff

18	7 <sup>th</sup> -9 <sup>th</sup> April, 2026	Public Engagement Forum	ALL
19	17 <sup>th</sup> April, 2026	Municipal Clean Up & tree Planting	ALL
20	27 <sup>th</sup> -1 <sup>st</sup> May, 2026	Capacity Building Workshop	Board Members
21	5 <sup>th</sup> May, 2026	Staff Meeting	Municipal staff
22	8 <sup>th</sup> May, 2026	Project Inspection	Mun. Project Coordinating Team
23	20 <sup>th</sup> May, 2026	Committee Meetings	Committee Chairpersons and Admins
24	3 <sup>rd</sup> June, 2026	Full Board Meeting	Board Chair and Board Secretary, Admin Board Affairs
25	16 <sup>th</sup> February, 2026- 15 <sup>th</sup> June, 2026	Review of Intergrated Development Plan (IDeP)	ALL

BOARD & BOARD COMMITTEES MEETINGS FOR FY 2025/26

DATE	PERIOD	TYPE OF MEETING	VENUE	TIME
4 <sup>th</sup> August 2025	Q1	Committee Meeting	Municipal Board Offices	10:00AM
12 <sup>th</sup> August 2025	Q1	Full Board Meeting	Municipal Board Offices	10:00 AM
12 <sup>th</sup> November, 2025	Q2	Committee Meeting	Municipal Board Offices	10:00 AM
2 <sup>nd</sup> December, 2025	Q2	Full Board Meeting	Municipal Board Offices	10:00 AM
26 <sup>th</sup> February, 2025	Q3	Committee Meetings	Municipal Board Offices	10:00 AM
10 <sup>th</sup> March, 2025	Q3	Full Board Meeting	Municipal Board Offices	10:00 AM
20 <sup>th</sup> May, 2025	Q4	Committee Meetings	Municipal Board Offices	10:00 AM
3 <sup>rd</sup> June, 2025	Q4	Full Board Meeting	Municipal Board Offices	10:00 AM

COMMITTEE MEETINGS FOR FY 2025/2026

COMMITTEE	PERIOD	TIME	VENUE
<ul style="list-style-type: none"> <li>Finance &amp; Administration Committee</li> <li>Urban Planning, and Infrastructure Development</li> <li>Audit, Risk and Compliance</li> <li>Environment, and Social Services Committee</li> </ul>	Q1 Q2 Q3 Q4	10:00 AM	Municipal Board Offices